Te Poari Akoranga (Academic Board) MINUTES – Special Meeting
Wednesday, 16 November 2022

Minutes

These are the minutes of the special meeting of Te Poari Akoranga held on Wednesday, 16 November 2022 at 9am, online via Microsoft Teams.

Present
Te Poari Akoranga Members

Jeanette Grace (Co-Chair)	Kieran Hewitson
Fiona Beals	Diane Lithgow
Te Urikore Biddle	Doug Pouwhare
Mary-Liz Broadley	Deborah Young
Henry Geary	

Jeanette Grace chaired the meeting.

In Attendance

Jeanette Fifield (Academic Governance Coordinator, Te Pūkenga).
Tagaloatele Peggy Fairbairn-Dunlop, Council Member, Te Pūkenga (to act as an observer and advisory, where appropriate).
Fionna Moyer, Kaikōkiri – Director Academic Quality ADI, Te Pūkenga.

Quorum

The Chair noted that a quorum of members were present at the meeting and declared the meeting open.

1. **Karakia Tīmatanga**

   The Chair opened the meeting with a karakia.

2. **Welcome / Apologies**

   The Chair welcomed everyone to the meeting, in particular Fionna Moyer. Apologies received from L Aumua, A Beaton, H Duncan and J Te Hira.

3. Te Ohu Whakahaere o Te Poari Akoranga

3.1 Te Ohu Whakahaere Quality

Te Kawa Maiorooro | Education Regulatory Framework

The members received Te Kawa Mairorooro | Education Regulatory Framework submitted for approval and acknowledged the extensive mahi undertaken throughout the development process by F Moyer and the development team. The members commended Te Ohu Whakahaere Quality for their due diligence undertaken throughout the process. Discussion included:

- how will the framework be socialized to the network and what training will be given to staff to ensure their full engagement and use of the framework
- 2.9(3) inclusion of NZ Sign Language
- 2.2(1) provide a definition of 'timely'
- 2.4(3) provide guidance of the TEC approval process for ākonga who wish to use their whakapapa in the absence of a birth certificate
- Part 3. acknowledge inclusion of Recognising prior knowledge and skills
- 3.1(1) attach RPKS Policy
- 3.2(3) include a statement to include Pacific
- 5.2(5) for clarity, add a statement re-enrolment refers to the same programme
- 5.1(3) revise wording so as not to disadvantage ākonga who may not be eligible to get study link support
- 5.3(5) appropriate use of the word mana whenua
- 6.2 inclusion of an infrastructure to support work-based trainees to undertake their assessment in te reo Māori
- 7.3 inclusion of a Certificate of Completion.

T Biddle left the meeting.

The members received a verbal overview of the framework. Insights included:

- the framework has been developed to work within the context of current business where decisions are made in the bests interest of ākonga
- the framework sets out the overarching regulations that apply to learning and delivery at Te Pūkenga
- Te Kawa Maiorooro will apply to matters at a national level but where a specific matter is not addressed within the national framework, reference is made to the relevant business division regulatory framework.
- communications to the network will be explicit
- the framework will be treated as a working framework so as we move through implementation and application of the framework an opportunity to revise sections as appropriate, will be undertaken
- development of a training programme and further consideration on how this will be implemented is in progress.

Amendments included:
- the development team are currently looking a what needs to be put in place to support the implementation of the framework and to provide guidelines for the network
- agree NZ Sign Language is an official language of New Zealand. Further work to identify the capability across the network is required
- 1.3 further revision will be undertaken to provide clarity
- 2.2(1) further consideration will be undertaken on tracking attrition before % and providing parameters on what is meant by timely?
- 2.4(3) clarification will be provided in the guidance document on TEC approval process for ākonga who wish to use their whakapapa as identification
- 2.9(3) Agree to include NZ Sign as one of the languages in Enrolment Section
- 3.1(1)RPKS policy is in progress by the Quality Steering Group. The policy will be submitted to Te Ohu Whakahaere Quality for endorsement to submit to Te Poari Akoranga for approval. A numer of other templates and supporting documents are also in progress
- 3.2 RKS assessment process which may incur fees – acknowledge the variations of processes across business divisions. Discussions are in progress with the finance section on other mechanisms to support ākonga. Feedback will be invited from Te Poari Akoranga
- 3.2(3) Agree to revise and where appropriate expand references to language to support processes for pacific and disabled learners
- 5.1(3) Section will be further reviewed to work through implications related to student loans? Further clarity will be provided on support to ākonga
- 5.2(3) will revise to make explicit unsatisfactory progress relates to ākonga current programme
- 5.3(5)revise the word mana whenua to ensure appropriateness of word
- 6.2 this section will be reviewed to remove barriers. It was acknowledged further work is required to assess capability across the network to support this to become a barrier free process
- 7.3 Acknowledged that currently non-formal completions of study are not included in Te Kawa Maiorooro. An opportunity to include these certificates will be undertaken in the Statute which will identify formal and non-formal awards

The Chair thanked F Moyer for her excellent work and attendance. F Moyer left the meeting.

Actions:
1. F Moyer will revise and incorporate amendments as provided by Te Poari Akoranga.
2. F Moyer will send the revised framework to Te Ohu Whakahaere Quality and Te Poari Akoranga.
3. F Moyer will prepare clear communications for distribution to Academic Managers and the wider network.

Resolution:
Te Poari Akoranga approve Te Kawa Maiorooro | Educational Regulatory Framework and related policies subject to the amendments accepted.

Te Poari Akoranga approve the release of the Framework and related policies to the network for implementation on 1 January 2023.

Moved: K Hewitson
Seconded: M Broadley
CARRIED

4.   **Te Ohu Whakahaere (Ōritetanga)**

4.1   **Terms of Reference (ToR)**

1. K Hewitson will review and address comments and feedback provided, in particular points of concern raised.
2. Te Poari Akoranga will stand-up Te Ohu Whakahaere Ōritetanga.
3. T Biddle is nominated as Interim Chair up to 31 March 2023 to start the process of standing up te ohu.
4. Once stood-up members of te ohu will have an opportunity to discuss and further revise the ToR.
5. Te Ohu will submit the revised ToR to Te Poari Akoranga for approval in March 2023.

Resolution:
Te Poari Akoranga accept the draft Terms of Reference Te Ohu Whakahaere Ōritetanga, noting the points of concern raised and that these will be addressed through a review of the Terms of Reference by 31 March 2023.

Unanimous
CARRIED

Resolution:
Te Poari Akoranga approve the appointment of T Biddle as Interim Chair Te Ohu Whakahaere Ōritetanga to 31 March 2023, where at such time the appointment will be reviewed by Te Poari Akoranga.

Moved: K Hewitson
Seconded: M Broadley
CARRIED

Action:
Expressions of Interest will be sent to the network [now] - noting 6 membership vacancies are available (this does not include the representative memberships of te ohu).

D Pouwhare left the meeting.

5. Te Whatarau Whānui | Te Pūkenga Ethical Framework for Rangahau and Research

At the meeting held on 2 November 2022 Te Poari Akoranga requested further refinement of Te Matatiki Rangahau to focus predominantly on the framework itself, to provide a succinct and workable document for kaimahi and ākonga; and resubmit back to Te Poari Akoranga.

The members were informed a further meeting was held with the development team, Te Ohu Whakahaere Co-Chairs and the Co-Chairs Te Poari Akoranga on 14 November 2022 in relation to refinements requested.

Te Poari Akoranga acknowledge and thank N Waran and the development team for the huge amount of mahi undertaken throughout the process and for the document submitted.

The document resubmitted include the following revisions:
1. Confirmed name - Te Whatarau Whānui.
2. Section commencing Te Matarau in Te Pūkenga up to, but not including, the section Te Matarau Whānui has been moved to the end of Te Matarua Whānui section.
3. Document levelsa have been adjusted (Te Matarau Whānui is now level 1).
4. Note no other text or formatting changes have been made.

Discussion included:
1. advice offered from Te Kōmiti Māori that if a framework was being presented as a Kaupapa Maori Framework then it needed Kaitiaki oversight

K Hewitson left the meeting.

2. recognition the content was better positioned, however it still seemed very long
3. correction – Figure 1 (pp5) Te Matatiki Rangahau replace with Te Whatarau Whānui
4. revise and use plain English throughout, for example Ngā Mātāpono "... broadly consequentialist rather than deontological, ..."
5. revise Te Pūkenga Charter (pp 3) – rather than speaking to - minimal employer...we should be asserting the opportunities that exist in Vocational Education for employer led/inclusion. Applied research has imperative importance in the workplace.
6. revise Definition of Rangahau (pp11) – it suggests only research can be carried out by Māori for Māori ... "In this sense rangahau upholds a Māori perspective, is undertaken by Māori people ..."
7. revise reference to Te Ao Māori in terms of rights – it is more than just rights for Māori and indeed it is about a legitimate system for all.

The Chair accepted the meeting had exceeded the time allocated acknowledging discussion of the framework remained incomplete with members leaving the

meeting. The Chair informed members, the meeting was inquorate and Te Poari Akoranga were not in a position to approve the framework.

Action:
1. Seek clarification by A Beaton whether the framework requires Te Pūkenga Council approval. Academic matters are delegated to Te Poari Akoranga.
2. An invitation will be extended to A Gillies (Co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate) to attend subsequent meetings of Te Poari Akoranga for any further discussions on the framework.

The Chair thanked the members for their attendance.

6. Next scheduled meeting
Wednesday, 7 December 2022, 9am-3pm, online via Microsoft Teams

7. Karakia mutunga

The meeting closed at 10.35am.