

## **Minutes of a meeting of Te Poari Akoranga o Te Pūkenga - the Academic Board of Te Pūkenga – New Zealand Institute of Skills and Technology (Te Poari Akoranga)**

**Held on Wednesday 12 July 2023 at 9.30am at MIT Ōtara campus**

**Present:** Kieran Hewitson (Chair), Megan Gibbons (Co-Chair), Deborah Young, Diane Lithgow, Fiona Beals, Fiona Moyer, Glynnis Brook, Henry Geary, Linda Aumua, Marama Rawiri, Mary-Liz Broadley

**In Attendance:** Tagaloatele Peggy Fairbairn-Dunlop (Council Member), Rebecca Donne (Council Secretary)

**Apologies:** Annemarie Gillies, Doug Pouwhare, Jasmine Te Hira, Michael Alsford, Patrick Hape, Te Urikore Biddle, Te Wai Collins

### **Open minutes**

#### **1. Karakia Timatanga**

The Chair delivered the karakia timatanga.

#### **2. Welcome/Apologies**

The Chair welcomed everyone to the meeting and noted apologies from Annemarie Gillies, Doug Pouwhare, Jasmine Te Hira, Michael Alsford, Patrick Hape, Te Urikore Biddle, and Te Wai Collins.

#### **3. Administration**

##### **3.1. Te Poari Akoranga meeting schedule calendar 2023**

Noted.

##### **3.2. Te Poari Akoranga | Ohu Whakahaere o te Poari Akoranga Updated membership list**

Noted.

##### **3.3. Minutes of previous meeting held 10 May 2023**

**RESOLVED** (G. Brooks/M.L. Broadley)

That Te Poari Akoranga approve the minutes of Te Poari Akoranga open meeting held on 10 May 2023 as a true and correct record.

**CARRIED**

##### **3.4. Minutes of previous meeting held 10 May 2023**

There were no matters arising from the minutes.

##### **3.4.1 Action List – Open**

- 1005-3.1 Calendar and scheduled meetings: All items complete
- 1005-3.4 Matters arising: 1. Programme tracking sheet has been sent

- 1005-11.2 Standing item – List of approvals: 3. Root cause analysis responses are in the closed section of the agenda
- 1005-5.5 Te Ohu Whakahaere Ako: 2. There is a kanohi-ki-te-kanohi hui planned
- 1005-5.6 Te Ohu Whakahaere Ōritetanga: Action still outstanding.

#### **4. Te Pūkenga Council meeting**

The Deputy Chief Executive Academic Centre and Learning Systems provided a verbal update on recent Council meetings. At the June 2023 meeting an update was provided on what assurance Te Poari Akoranga provides to Council, and there was a discussion on how Governance will operate following the new structure. At the July 2023 meeting there were no Te Poari Akoranga minutes to share, but the Investment Plan was presented. This was largely built based on business divisions but next year will start to focus on what we need as a network.

#### **5. Ohu Whakahaere o Te Poari Akoranga**

##### **5.1. Te Ohu Whakahaere Quality**

The moderation framework was presented at the last hui. This was high level and complex, and te Ohu were able to understand this better by asking questions. It has now been tweaked and will come to next week's meeting. It will be piloted with WBL to ensure it works for them.

**Action:** T2307.01 Deb and Fionna to bring the timeframe for rollout of the moderation framework to the August hui of Te Poari Akoranga.

##### **5.2. Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate**

Fiona Beals provided a verbal update. Te Ohu was scheduled to meet last week but didn't achieve quorum so had an informal chat about the consultation process.

##### **5.3. Te Ohu Whakahaere Approvals**

Programmes coming through for approval in both May and June have been for WBL. The process of going through an academic committee is a new experience for them. The WBL Programme Managers have now been provided access to documentation to assist them. Te Ohu is gaining a better understanding of WBL now.

The workload is currently good as te Ohu is not seeing the unification work yet. Te Ohu is still doing quite a bit of quality review due to the current environment and circumstance.

Te Poari Akoranga discussed the international entry requirements for WBL as it now falls under NZQA requirements. For now, programmes have been submitted without English language requirement and have not had feedback from NZQA. There are statements within programme documents which state that these are not for international learners.

Te Poari Akoranga also discussed the differences between former ITPs and WBL and the members expressed their support for a simple explanation of the similarities and differences as part of the transformation process to help kaimahi understand this better.

Te Poari Akoranga noted that the list of approved programmes by NZQA is still a work in progress and has been requested from the unification team to be presented to the Approvals Ohu.

The Deputy Chief Executive Academic Centre and Learning Systems provided an update on the unification process. The Transformation Roadmap being provided to the Minister of Education at the end of the month has to include the unification timeline and there is a strong driver to reduce the number of programmes that we deliver. There will be an accelerated workplan to reduce the number of programmes in the sub-degree space over the next 18 months ready for beginning of 2025. There will be some principles that allow Te Pūkenga to choose a version and make changes to put all business divisions onto the same programme. These programmes will come with pre-moderated assessments.

**Actions:** T2307.02 Fionna Moyer to provide a project plan for entry requirements at next meeting.

T2307.03 DCE Academic Centre and Learning Systems to request the pipeline document from Sue Bolland to be provided to the next Approvals Ohu.

#### **5.4. Te Ohu Whakahaere Appeals**

The May meeting didn't reach quorum, and an update on the June meeting will be provided in the closed session.

#### **5.5. Te Ohu Whakahaere Ako**

Te Poari Akoranga acknowledged the work that went into producing the Terms of Reference for this Ohu and discussed what role it will have in the Ako awards. The Deputy Chief Executive Academic Centre and Learning Systems advised that this information will be shared at an aggregated level, but names cannot be shared until we know whether these have been successful.

Fionna advised that this Ohu will shortly have oversight of a new working group about generative AI to create a position statement for Te Pūkenga. This will not be a policy.

#### **5.6. Te Ohu Whakahaere Ōritetanga**

**Action:** T2307.04 Co-Chairs of Te Ohu Whakahaere Ōritetanga to check that they are operating at a Governance level as some of their actions look operational.

### **6. General Business**

There was no open general business raised.

### **7. Next scheduled meeting**

Deborah Young advised her apology for the next scheduled meeting on Wednesday 16 August 2023.

### **8. Formal Motion for Moving into Committee**

**RESOLVED** (K. Hewitson/L. Aumua)

That to the extent that the Local Government Official Information and Meetings Act 1987 (LGOIMA) may apply, the public be excluded from the remainder of the meeting in reliance on section 48(1) of LGOIMA and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) specifically:

- Section 9(2)(a) OIA To protect the privacy of natural persons, including that of deceased natural persons.

- Section 9(2)(i) OIA To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

**CARRIED**

The open session meeting closed at 10.54am and moved into closed session at 10.56am.

The meeting closed with karakia whakamūtunga delivered by the Chair at 2.22pm.

DRAFT