

Te Ohu Whakahaere Approvals - 18 September 2024



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18 September 2024 11:00 AM - 02:00 PM

Agenda Topic	Presenter	Time	Page
Karakia tīmatanga			4
1. Administration		11:00 AM-11:05 AM	7
1.1 Welcome and apologies Apologies: Paul Neumann			
1.2 Te ohu membership list 2024			7
1.3 Register of Interests			8
Members must declare any agenda items where a conflict arises between their role as a member of Te Ohu Whakahaere Approvals and the role they are usually employed in, or any private or other external interest they may have and stand aside from decision making in respect of that item.			
1.4 Te Ohu Workplan 2024			9
1.5 Minutes of the previous meeting held 15 August 2024 - open portion			10
RECOMMENDATION: THAT Te Ohu Whakahaere Approvals approve, as a true and accurate record, the minutes of Te Ohu Whakahaere Approvals meeting held 15 August 2024.			
2. 2025 Meeting Dates		11:05 AM-11:15 AM	13
RECOMMENDATION: THAT Te Ohu Whakahaere Approvals:			
3. Update from Te Poari Akoranga			15
4. Resolution to exclude the public			20
THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as a noted in the agenda.			
5. Administration - public excluded		11:15 AM-11:20 AM	22

5.1	Minutes of the previous meeting 15 August 2024 - public excluded portion		22
5.2	Actions		
	No pending actions.		
6.	Programme approvals		26
6.1	NZ4373 New Zealand Certificate in Skills for Learning for work, for Supported Learners (Level 1) - EIT	A. Garrett, L. Blair, 11:20 AM-11:40 AM and O. van Dulum - EIT	26
	RECOMMENDATION: THAT Te Ohu Whakahaere Approvals: a) Receives the report titled 'NZ4373 New Zealand Certificate in Skills for Learning for Work, for Supported Learners (Level 1)'; b) Reviews and provides feedback on the programme documents for NZ4373 New Zealand Certificate in Skills for Learning for Work, for Supported Learners (Level 1); c) Approves NZ4373 New Zealand Certificate in Skills for Learning for Work, for Supported Learners (Level 1) for submission to the New Zealand Qualifications Authority, subject to the incorporation of any feedback from Te Ohu Whakahaere Approvals; d) Approves that the resolution be made public but that the report and discussion remain public excluded.		
6.2	NZ2630 New Zealand Certificate in Fashion (Level 4) - EIT	S. Blackmore, C. Downie and O. van Dulum - EIT	29
	RECOMMENDATION: THAT Te Ohu Whakahaere Approvals: a) Receives the report titled 'NZ2630 New Zealand Certificate in Fashion (Level 4)'; b) Reviews and provides feedback on the programme documents for NZ2630 New Zealand Certificate in Fashion (Level 4); c) Approves NZ2630 New Zealand Certificate in Fashion (Level 4) for submission to the New Zealand Qualifications Authority, subject to the incorporation of any feedback from Te Ohu Whakahaere Approvals; d) Approves that the resolution be made public but that the report and discussion remain public excluded.		
6.3	NZ4789 New Zealand Certificate Content Creation (Level 4) - Toi Ohomai	S. McGowan, Academic Programme Developer and A. Maidment, ASM	31
	RECOMMENDATION: THAT Te Ohu Whakahaere Approvals: a) Receives report titled 'New Programme application for Te Pūkenga NZ4789 New Zealand Certificate in Content Creation 4789, Version 1, 60 credits (Level 4)'; b) Reviews and provide feedback on the Te Pūkenga NZ4789 New Zealand Certificate in Content Creation programme documents; and c) Approves the new Programme application for Te Pūkenga NZ4789 New Zealand Certificate in Content Creation, Version 1, 60 credits (Level 4) for submission to the New Zealand Qualifications Authority approval and accreditation, subject to incorporation of any feedback from Te Ohu Whakahaere Approvals. d) Approves that the resolution be made public but that the report and discussion remain public excluded.		
6.4	Break	12:20 PM-12:30 PM	
6.5	New Zealand Certificate in Kitchen Joinery (Level 4) with strands in Manufacture, and Installation [Ref: 4301-1] - BCITO	P. Nilson, Programme Developer & J. Bourke, Portfolio Lead (BCITO)	33

RECOMMENDATION as per the report.

6.6	New Zealand Certificate in Reticulated Gas Pipelines (Level 4) with strands in Metering and Pressure Control, and Polyethylene Pipeline Construction	B. McSweeney-Harte and M. Alsford - MITO	01:15 PM-01:55 PM	35
	RECOMMENDATION as per report.			
7.	Update from Te Poari Akoranga - public excluded		01:55 PM-02:00 PM	37
	Karakia whakamutunga			38

2pm, Wednesday 9 October

Karakia tīmatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.

I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.

May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.

It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia
tina,
Tina! (everybody)
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
he gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.

Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.

With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.



2024 Karakia Lead Schedule – Te Ohu Whakahaere Approvals

As at 5 September 2024

Te Ohu Whakahaere Approvals

Meeting date	Name
Wed 18 September	Kim Davies
Wed 9 October	Harry Leder
Wed 13 November	Liz McKenzie
2025	Veraneeca Taiepa
2025	Leoni Drew
2025	Rose Marsters
2025	Paul Neumann
2025	Ginny Vincent
2025	Maggie Wells
2025	Diane Lithgow
2025	Doug Pouwhare
2025	Denise Williams

Sub-Delegations from Te Poari Akoranga

All sub-delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time. In sub-delegating authority, Te Poari Akoranga requires:

- i) Any policies related to the responsibilities are approved by Te Poari Akoranga;
- ii) Major decisions made by the body receiving the sub-delegation are reported to Te Poari Akoranga through reporting template.

Ref	Subject	Description	Sub-delegation
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies.	<ul style="list-style-type: none"> a. Te Ohu Whakahaere Approvals To approve new Level 1-6 courses and programmes. b. Local Academic Committees To review and approve changes to existing courses and programmes and approve the withdrawal/closure or suspension of existing courses or programmes.

Te Ohu Whakahaere Approvals

Name	Role	Meeting dates
Diane Lithgow	Co-Chair	Wed 13 March
Doug Pouwhare	Co-Chair	Wed 17 April
Kim Davies	Member	Fri 19 April - e meeting
Leoni Drew	Member	Wed 8 May
Liz McKenzie	Member	Wed 5 June
Harry Leder	Member	Fri 14 June
Rose Marsters	Member	Wed 10 July - cancelled
Paul Neumann	Member	Wed 15 Aug
Veraneeca Taiepa	Member	Wed 18 September
Ginny Vincent	Member	Wed 9 October
Maggie Wells	Member	Wed 13 November
Denise Williams	Member	



Te Ohu Whakahaere Approvals Register of Interests

As at 5 September 2024

Name	Interest	Nature of Interest
Diane Lithgow Co-Chair	Competenz	General Manager: Strategic Engagement
	Ako Aotearoa	Board member
	World Skills NZ	Board member
Doug Pouwhare Co-Chair	ServicelQ	Pou Whakahaere o Tangata Pūkenga <i>(General Manager - Talent Supply Transitions and Operations)</i>
	Waikato Hospice	Board Director
Kim Davies Member	Ara Institute of Canterbury	Academic Advisor, Quality and Portfolio
Leoni Drew Member	Toi Ohomai Institute of Technology	Head of Academic Development and Quality
Harry Leder Member	Open Polytechnic	Senior Academic Advisor: Quality and Academic Development
Liz McKenzie Member	Te Pūkenga	Head of Domain: Services, Academic Centre and Learning Systems (ACLS)
	Arai Te Uru Kōkiri Training Centre	Trustee
	WorkSafe NZ Mining Board of Examiners	Member
Rose Marsters Member	Wintec	Strategic Pacific Director
Paul Neumann Member	MITO	Manager, Programmes
Veraneeca Taiapa Member	Unitec	Kaihautū Mātauranga Māori
Ginny Vincent Member	Primary ITO	National Manager Programmes and Pathways
Maggie Wells Member	Otago Polytechnic	Academic Excellence Academic Advisor
Denise Williams Member	Careerforce	General Manager Learning Solutions

Te Ohu Whakahaere Approvals - 18 September 2024 - Administration

Te Ohu Whakahaere Approvals	Monthly	Wed 13 Mar	Wed 17 Apr	Wed 8 May	Wed 5 June	Fri 14 Jun	Wed 18 Sept	Wed 9 Oct	Wed 13 Nov
Programme approvals					Equine Racing		Kitchen Joinery Fashion Skills for Learning Content Creation GasFitting		
Type 2 Changes					Exercise				
Approvals for noting									
Te Ohu Whakahaere Terms of Reference review									
Develop/Review workplan for 2024									
Unified programmes for recommendation to Te Poari Akoranga						BN Māori			
2025 meeting dates									
Self assessment for 2024									



Minutes for Te Ohu Whakahaere Approvals - 15 August 2024

15/08/2024 | 01:00 PM - Auckland, Wellington New Zealand Standard Time

Online via MS Teams

Attendees (6)

Harry Leder; Leoni Drew; Paul Neumann; Veraneeca Taiepa; Maggie Wells; Diane Lithgow (Chair)

Apologies:

Doug Pouwhare, Liz McKenzie, Kim Davies, Rose Marsters, Ginny Vincent and Denise Williams.

In attendance:

Nita Hutchinson (Academic Director, WITT - item 6.1), Tricia Griffin (Academic Advisor, WITT - item 6.1), Sally Ingham (Academic Services and Quality Coordinator, WITT - item 6.1), Ruth Naidoo (Academic Leader Sport, Toi Ohomai - item 6.3), Shelly McGowan (Programme Developer, Toi Ohomai - item 6.3) and Haley Passmore (Governance Advisor).

Karakia tīmatanga

The meeting opened with karakia lead by the Chair at 1:04pm.

1. Administration

1.2 Welcome and apologies

Te Ohu Whakahaere Approvals (Te Ohu) received and accepted apologies for absence from D. Pouwhare, L. McKenzie, K. Davies, R. Marsters, G. Vincent and D. Williams.

1.3 Te ohu membership list 2024

Te Ohu noted the membership list 2024 and discussed co-option to boost membership.

1.4 Register of Interests

Te Ohu noted the Register of Interests.

1.5 Te Ohu Workplan 2024

Te Ohu noted Te Ohu Workplan 2024.

1.6 Minutes of the previous meeting held 5 June 2024 - open portion

RESOLVED: (L. Drew/H. Leder)

THAT Te Ohu Whakahaere Approvals approve, as a true and accurate record, the minutes of Te Ohu Whakahaere Approvals meeting held 5 June 2024.

CARRIED

2.0 Approvals for noting

2.1 New Zealand Diploma in Primary Industry Business Management 2221 (Level 5)

RESOLVED: (M. Wells/H. Leder)

THAT Te Ohu Whakahaere Approvals:

- a) Receives the report titled ‘New Zealand Diploma in Primary Industry Business Management 2221 (Level 5)’;
- b) Notes the approval of changes to the unified programme of study document for the New Zealand Diploma in Primary Industry Business Management 2221 (Level 5) at Ara, SIT and Wintec by the Deputy Chief Executive Tiriti Outcomes on 16 July 2024 through Te Pūkenga Matters for Central Decision Making (MCDM) process.

CARRIED

3.0 Te Ohu Whakahaere Approvals Terms of Reference - August 2024

RESOLVED: (L. Drew/P. Neumann)

THAT Te Ohu Whakahaere Approvals:

- a) Receives the report titled ‘Te Ohu Whakahaere Approvals Terms of Reference’;
- b) Considers whether any additional changes are required to its Terms of Reference so that these can be incorporated at the same time; and
- c) Recommends to Te Poari Akoranga that it approves the revised Terms of Reference.

CARRIED

4.0 Resolution to exclude the public

RESOLVED: (H. Leder/P. Neumann)

THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
5.0	Minutes of the previous meetings 5 June and 14 June 2024 - public excluded portion	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.0	Programme approvals	

6.1	New Zealand Certificate in Electrical Equipment in Explosive Atmospheres (Level 4)	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
6.2	New Zealand Diploma in Information Technology Technical Support (Level 5)	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
6.3	New Zealand Diploma in Remedial Massage 2741 (Level 6) - New Site Delivery Application	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

The following employees from Te Pūkenga, and its business divisions, were permitted to remain at the meeting, after the public had been excluded, because of their specific knowledge in relation to the above items. This knowledge is relevant to discussions related to the matters noted above because they have assisted in the progression of such matters. These employees were Nita Hutchinson, Tricia Griffin, Sally Ingham, Ruth Naidoo and Shelly McGowan.

CARRIED

Karakia whakamutunga

The meeting ended with karakia lead by Diane Lithgow at 2:15pm.

Tā Te Pūkenga Komiti Pūrongo

Te Pūkenga Te Ohu Whakahaere Approvals Report

18 September 2024

Title	Proposed dates 2025
Provided by	Rebecca Donne, Governance Director
For	Discussion

Te Taunaki | Recommendation(s)

It is recommended that Te Ohu Whakahaere Approvals:

a)	Receive the report titled 'Proposed dates 2025';
b)	Provide feedback on the draft meeting dates for 2025; and
c)	Recommend to Te Poari Akoranga that it approves the meeting dates for 2025.

Te pūtake o tēnei pūrongo | Purpose of this report

The purpose of this report is to provide a first draft of proposed 2025 meeting dates for Te Ohu Whakahaere Approvals (Te Ohu) to review.

Te Tāhuhu Kōrero | Background

As part of the consultation on the future of vocational education in New Zealand, the Minister for Tertiary Education and Skills and the Tertiary Education Commission (TEC) have confirmed that Te Pūkenga will continue to exist until the end of 2025. It is a requirement under the Education and Training Act that Te Pūkenga has an academic board.

At its August meeting, Te Poari Akoranga (Te Poari) discussed a proposed change to bi-monthly meetings for 2025, as it has delegated several matters to local academic committees. Te Poari raised concerns that suit Te Ohu Whakahaere Approvals may need to hold extra meetings to allow programmes to continue through the New Zealand Qualifications Authority approval process.

Ngā Kōwhiringa me Te Tātaritanga | Options and analysis

It is proposed to hold meetings for ngā ohu whakahaere approximately two weeks prior to each meeting of Te Poari to ensure that any matters which need to be brought to the attention of Te Poari can be brought to the next meeting. Given the feedback from Te Poari about the potential requirement for additional meetings of Te Ohu Whakahaere Approvals, feedback is sought from Te Ohu about when it anticipates that extra meetings may be required, so that these can be added to the schedule.

Proposed 2025 dates

Month	Te Poari Akoranga	Te Ohu Whakahaere Approvals
January	Tuesday 28 January (if required)	
February	-	Wednesday 26 February
March	Thursday 13 March	
April	-	Wednesday 30 Apr
May	Thursday 15 May	
June	-	Wednesday 25 June
July	Thursday 10 July	
August	-	Wednesday 27 August
September	Thursday 11 September	
October	-	Wednesday 22 Oct
November	Thursday 6 November	
December	-	

Ngā tino raru ka heipū mai | Key risks

With a reduced frequency, there may be items that require approval outside of the scheduled meetings. These can either be determined by e-meeting via Diligent if straightforward or calling an extraordinary meeting if required.

Te Ahunga Ki Mua | Next steps

Following feedback from Te Ohu members, the dates will be confirmed with the Co-Chairs of Te Ohu and invitations will be circulated to members.

A workplan will be drafted following the outcomes of the current consultation and shared with Te Ohu for feedback towards the end of 2024.

Pūrongo Kaunihera a Te Pūkenga | Council Report

12 September 2024

Title	30 August 2024 Te Poari Akoranga hui – open
Provided by	Deborah Young, and Kieran Hewitson, co-chairs Te Poari Akoranga
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council:

a)	Receives the report titled 30 August 2024 Te Poari Akoranga hui – open’;
b)	Notes that Te Poari Akoranga approved the revised Te Ohu Whakahaere Approvals Terms of Reference;
c)	Notes that Te Ohu Whakahaere Approvals approved for submission to the New Zealand Qualification Authority: <ul style="list-style-type: none"> the New Zealand Certificate in Electrical Equipment in Explosive Atmospheres (Level 4) for submission to the New Zealand Qualifications Authority the New Zealand Diploma in Information Technology (Technical Support) (Level 5); the new delivery site application of Te Pūkenga (unified) New Zealand Diploma in Remedial Massage 2741 (Level 6), at Toi Ohomai Institute of Technology.
d)	Notes that Wintec’s Academic Committee approved Type 1 changes to the following legacy programmes: <ul style="list-style-type: none"> Process Control and Automation – change in version for US22744 Te Awa Koiora – change in assessment structure to include portfolio Short Course in Cervical Screening – change in version for US29566;
e)	Notes that Connexis Academic Committee approved 4922 Temporary Traffic Management Plan Design (Level 4) to the New Zealand Qualifications Authority for submission to the New Zealand Qualifications Authority;
f)	Notes that the Southern Institute of Technology’s Academic Committee approved Type 1 changes to MC4384 Kia Tu - Pathway Planning;
g)	Notes that the Otago Polytechnic Academic Committee approved the following Type 2 changes: <ul style="list-style-type: none"> Bachelor of Occupational Therapy to enable delivery at NorthTec Entry Requirements for OT 4688 Bachelor of Midwifery;
h)	Notes that the Otago Polytechnic Academic Committee approved Type 1 changes to the following programmes:

	<ul style="list-style-type: none"> • Bachelor of Design (Communication) • Bachelor of Information Technology, Graduate Certificate and Graduate Diploma in Information Technology • New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) • Otago Secondary Tertiary College/ Trade Academy – Trades: Sportsturf • STAR programme (BCATS);
i)	<p>Notes that the NorthTec Academic Committee approved:</p> <ul style="list-style-type: none"> • New Teaching Sites at: <ul style="list-style-type: none"> - Johnson Contractors Limited, 4 Park Road, Kaikohe 0405 - Heasley Fencing 2000 Limited, 100 Darnley Road, Waipara 7483 • Type 1 changes to NZ Certificate in Health and Wellbeing (Social and Community Services) (Level 4) • Submission of Puawananga Tapuhi Māori (Bachelor of Nursing Māori) (Level 7) to NZQA and the New Zealand Nursing Council for approval (by virtual meeting on 1 July 2024) • Clinical/Fieldwork Access Agreements, Licence to use Premises Agreement and other agreements • Sub-contracted Delivery agreement for submission to NZQA • Changes to local policies • Deregistration of permanent sites subject to final review by Pathway Managers • Granting of awards outlined in the Qualification Award Summary Report and the Supplementary Report;
j)	<p>Notes that Toi Ohomai Academic Committee approved:</p> <ul style="list-style-type: none"> • Toi Ohomai Graduands • Non-Formal Award Process; and
k)	<p>Note that Ara Institute of Canterbury Komiti Akoranga approved variation to Award for one learner in Diploma in Computer Aided Design.</p>

Te Tāhuhu Kōrero | Background

Te Poari Akoranga | The Academic Board (Te Poari) met on 30 August 2024 online via Microsoft Teams. Nita Hutchinson provided an apology. The summary below provides an overview of some key discussions and decisions by Te Poari during the open portion.

Te Ohu Whakahaere Approvals

- The Ohu has trouble making quorum at some meetings. Regional representatives on Te Poari will provide nominations of additional members to the co-chair for consideration.



- Te Poari approved the revised Te Ohu Whakahaere Approvals Terms of Reference subject to specifying the approval process for Type 1 and Type 2 changes for unified programmes.
- Te Ohu Whakahaere Approvals approved for submission to the New Zealand Qualification Authority (NZQA):
 - the New Zealand Certificate in Electrical Equipment in Explosive Atmospheres (Level 4) for submission to the New Zealand Qualifications Authority
 - the New Zealand Diploma in Information Technology (Technical Support) (Level 5); and
 - the new delivery site application of Te Pūkenga (unified) New Zealand Diploma in Remedial Massage 2741 (Level 6), at Toi Ohomai Institute of Technology.

Local Academic Committee reports (open)

Te Poari acknowledged the increased reporting from Local Academic Committees and looked forward to seeing reporting from all academic committee in future. Te Poari also acknowledged the Work Based Learning business divisions setting up their own academic committees which was not something they had prior to the establishment of Te Pūkenga.

Te Poari noted the following in respect of reports from Local Academic Committees:

- Wintec approved the following Type 1 changes to legacy programmes:
 - Process Control and Automation – change in version for US22744
 - Te Awa Koiora – change in assessment structure to include portfolio
 - Short Course in Cervical Screening – change in version for US29566
- Wintec approved the following Quality Assurance reports:
 - Centre Action Plan Sessions – April Insight reports
 - Level 7-9 APER Summary Report
 - Programmes for Closure with NZQA
 - Course Review: Reactivation of Inactive Courses.
- Connexis approved 4922 Temporary Traffic Management Plan Design (Level 4) for submission to NZQA.
- Southern Institute of Technology approved a Type 1 change to the unified programme MC4384 Kia Tu - Pathway Planning.
- Otago Polytechnic approved various Certificate of Proficiency enrolments and the following Type 2 changes:
 - Adding work-augmented delivery to Bachelor of Occupational Therapy to enable delivery at Northtec
 - Type 2 change to Entry Requirements for OT 4688 Bachelor of Midwifery - change to the entry criteria for registered nurses undertaking the degree to become registered midwives, shortened pre-registration as per Midwifery Council of New Zealand requirements received June 24;
- Otago Polytechnic approved the following Type 1 changes:
 - Bachelor of Design (Communication) – change to course title

- Bachelor of Information Technology, Graduate Certificate and Graduate Diploma in Information Technology - changes to course titles and SMS course codes
- New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4)
- Otago Secondary Tertiary College/ Trade Academy – Trades: Sportsturf - addition of unit standards.
- STAR programme (BCATS) – adding unit standards.
- Otago Polytechnic approved:
 - Change to programme of study for RECPD Real Estate Continuing Professional Development (Level 4) – fully self-funded programme
 - 2023 Annual Programme Evaluation Reports for Certificate of Achievement in Fundamentals of Mathematics, Communication for Learning (Level 3), New Zealand Certificate in Information Technology (Level 5) and New Zealand Diploma in Web Development and Design (Level 5)
 - Introduction of Interactive Oral Assessments as an assessment option
 - Appointment of members to ECE Stakeholder Advisory Group and Ethics Committee
 - Updates to the Credit Recognition schedule.
- Competenz Academic Committee Terms of Reference and membership are still being finalised and reporting of future meetings would be forthcoming.
- NorthTec approved:
 - New Teaching Sites at:
 - Johnson Contractors Limited, 4 Park Road, Kaikohe 0405
 - Heasley Fencing 2000 Limited, 100 Darnley Road, Waipara 7483
 - Type 1 changes to NZ Certificate in Health and Wellbeing (Social and Community Services) (Level 4)
 - Submission of Puawananga Tapuhi Māori (Bachelor of Nursing Māori) (Level 7) to NZQA and the New Zealand Nursing Council for approval (by virtual meeting on 1 July 2024)
 - Clinical/Fieldwork Access Agreements, Licence to use Premises Agreement and other agreements
 - Sub-contracted Delivery agreement for submission to NZQA
 - Changes to local policies
 - Deregistration of permanent sites subject to final review by Pathway Managers
 - Granting of awards outlined in the Qualification Award Summary Report and the Supplementary Report.
- Toi Ohomai approved:
 - Toi Ohomai Graduands
 - Committee Membership and Induction Process
 - Need Analysis Guidelines and Template



- Non-Formal Award Process
- 2026 Semester Dates
- Ara Institute of Canterbury's Komiti Akoranga approved:
 - Variation to Award for one learner in Diploma in Computer Aided Design
 - Extension to Programme Review/Reapproval Dates
 - Bachelor of Social Work
 - Postgraduate Certificate in Professional Supervision
 - Portfolio and Assurance Programme Change Report.

Unified Programmes

Te Poari discussed transitional ownership of unified programmes, specifically whether business divisions that continue to deliver a unified programme could be allowed to work from their own iteration of the programme. It noted advice from the Ako Excellence Director that once more detail about the structure of vocational education has been announced, then further discussions and decisions can be made in respect of this. Until such time all business divisions which deliver a unified programme must comply with the current legislation.

Ngā Tāpiritanga | Appendices

Appendix 1: [Te Poari Akoranga 30 August 2024 hui – open portion.](#)



Te Ohu Whakahaere Approvals o Te Poari Akoranga Meeting

Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
4.	Administration – public excluded	
4.1.	Minutes of the previous meeting 15 August 2024 - public excluded portion	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
4.2.	Actions	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
5.	Programme approvals	
5.1.	NZ4373 New Zealand Certificate in Skills for Learning for work, for Supported Learners (Level 1) - EIT	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
5.2.	NZ2630 New Zealand Certificate in Fashion (Level 4) - EIT	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
5.3.	NZ4789 New Zealand Certificate Content Creation (Level 4) - Toi Ohomai	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
5.4.	New Zealand Certificate in Kitchen Joinery (Level 4) with strands in Manufacture, and Installation [Ref: 4301-1] - BCITO	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
5.5.	New Zealand Certificate in Reticulated Gas Pipelines (Level 4) with strands in Metering and Pressure Control, and Polyethylene Pipeline Construction - MITO	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

Karakia whakakapi

Tēnā tātou here are some useful phrases you can use to introduce closing karakia next time you are asked to lead it.

Māku e whakakapi te wānanga nei.

I will conclude our shared space.

Kia whakakapia te wānanga nei ki te karakia.

May our shared space be concluded with karakia.

Kua pau tonu te wā, nā reira māku e whakakapi te wānanga nei ki te karakia.

We're just about out of time, therefore I will conclude our shared space with karakia.

Karakia whakakapi Closing incantation

**Puritia,
puritia ngā kōrero o te wānanga
puritia Kia ū, kia mau
puritia kia ita**

Unuhia, unuhia atu rā

**Te tapu o te kāhui o ngā ariki
mauria atu rā ko te kahu ora o
Rongo**

**he rongo taketake
he rongo mau tonu
ka whakamau kia tina,**

Tina! (*everybody*)

Hui e, Tāiki e!

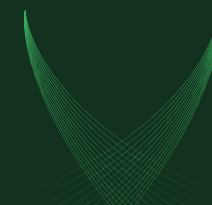
Hold fast,
hold firmly the words of the
academy
cement them firmly
fixed in the mind.
Release ourselves
of the decorum of formality
let us take up the life giving
cloak of Rongo
the permanence of peace
and harmony
and bind it firmly,
Firmly!

Our values



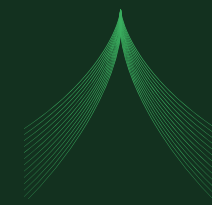
Manawa nui

We reach out and welcome in



Manawa roa

We learn and achieve together



Manawa ora

We strengthen and grow
the whole person