

Te Ohu Whakahaere Rangahau Research and Postgraduate - 27 February 2025



Online via MS Teams

27 February 2025 09:30 AM - 10:30 AM

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Next meeting: 1 May 2025

Karakia tīmatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.

I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.

May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.

It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia
tina,
Tina! (everybody)
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
he gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.

Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.

With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.

Schedule D:

Tāpaenga Mana mai i Te Poari Akoranga | Sub-Delegations from Te Poari Akoranga

Te Poari Akoranga may formally sub-delegate specific tasks and/or responsibilities to nominated groups, committees and/or ohu whakahaere. This schedule will be updated each time a power is sub-delegated. All sub-delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time. In sub-delegating authority, Te Poari Akoranga requires:

- i) Any policies related to the responsibilities are approved by Te Poari Akoranga;
- ii) Major decisions made by the body receiving the sub-delegation are reported to Te Poari Akoranga through reporting template.

Ref	Subject	Description	Sub-delegation
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies.	a. Te Ohu Whakahaere Approvals To approve new Level 1-6 courses and programmes.
			b. Local Academic Committees To review and approve changes to existing courses and programmes and approve the withdrawal/closure or suspension of existing courses or programmes.
3.	Courses/ Programmes of Study (including work-based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	Local Academic Committees This delegation is sub-delegated in its entirety.
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes.	Te Ohu Whakahaere Academic Quality Co-Chairs To approve minor changes to academic procedures, within academic policy.
5.	Assessment	To approve and release learner results and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations.	Local Academic Committees This delegation is sub-delegated in its entirety.

Ref	Subject	Description	Sub-delegation
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	<p>a. Te Ohu Whakahaere Rangahau Research and Postgraduate To review and monitor:</p> <ul style="list-style-type: none"> • the revenue generated by Te Pūkenga in external research funding opportunities. • rangahau and research capacity and capability across Te Pūkenga. • the performance of Te Pūkenga in relation to national rangahau, research and postgraduate strategies ensuring a culture of continuous improvement across business divisions. <p>b. Local Academic Committees To approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.</p>
7.	Appeals	To: <ol style="list-style-type: none"> a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes); b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals; and c. if necessary, make recommendations about policies, procedures, or the provision of services. 	<p>Local Business Division Leads To:</p> <ol style="list-style-type: none"> a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes); b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals. <p>Te Ohu Whakahaere Academic Quality To make recommendations about national policies, procedures, or the provision of services in respect of</p>

Ref	Subject	Description	Sub-delegation
			appeals.
8.	Granting of Formal Awards	To grant formal awards of Te Pūkenga.	Local Academic Committees This delegation is sub-delegated in its entirety.

Te Ohu Whakahaere Rangahau Research and Postgraduate	Bi-monthly	Thurs 27 Feb	Thurs 1 May	Thurs 19 June	Thurs 28 Aug	Thurs 23 Oct
Workplan for 2025	Annually	x				
2026 meeting dates (if required)	Annually					x
Self-assessment for 2025	Annually					x
Overseeing research across Te Pūkenga business divisions		x				

DRAFT



Minutes for Te Ohu Whakahaere Rangahau Research and Postgraduate - 20 September 2024

20/09/2024 | 09:30 AM - Auckland, Wellington New Zealand Standard Time

Online via MS Teams

Attendees (7)

Fiona Beals; Annemarie Gillies; Allen Hill; Suzanne Miller; Waireti Roestenburg; Michael Shone; Jamie Smiler

Apologies: Tepora Emery

In attendance: Haley Passmore (Governance Advisor, minutes)

Karakia Timatanga

The meeting opened with karakia led by A. Hill at 9:34am.

1. Administration

1.1 Welcome and apologies

Te Ohu received and accepted an apology from T. Emery, and noted absence from J. Stansfield and L. Rummel.

1.2 Te ohu whakahaere membership

Te Ohu noted the membership.

1.3 Workplan 2024

Te Ohu noted the Workplan for the remainder of the year.

1.4 Register of Interests

The Co-Chair reminded members to declare any agenda items where a conflict arises between their role as a member of Te Ohu Whakahaere Rangahau Research and Postgraduate and any private or other external interest they may have and stand aside from decision making in respect of that item.

1.5 Minutes of previous meetings.

RESOLVED: (M. Shone /C. Cheyne)

THAT Te Ohu Whakahaere Rangahau, Research, and Postgraduate approve, as a true and accurate record, the minutes of the meeting of Te Ohu Whakahaere Rangahau, Research, and Postgraduate held:

- 9 May 2024; and

- 21 May 2024.

CARRIED



2. Statement of Performance Measures and Goals for 2025

Te Ohu received assurance that the proposed measures and goals in the Statement of Performance Expectations (SPE), being Research Staff Productivity and Total Research Revenue, align with draft NZQA regulation guidelines and monitoring process. Te Ohu was supportive of a move from the current 'two and two' approach to a 'three and three' approach which would provide more robust research outcomes as well as incentivise quality research.

W. Roestenburg arrived at 9:45am.

Te Ohu provided feedback that total external research revenue would be a more helpful SPE measure than the Performance-Based Research Funding (PBRF) components.

RESOLVED: from the Chair, F. Beals

THAT Te Ohu Whakahaere Rangahau Research and Postgraduate:

- a) Receive the report titled 'Statement of Performance Expectations for 2025'; and*
- b) Discuss the Statement of Performance Expectations proposed measures, previously used methodologies and what targets to be used in 2024; and*
- c) Provide feedback on the proposed measures, methodology and targets to be used.*

CARRIED

3. 2025 Meeting dates

RESOLVED: (F. Beals / A. Gillies)

THAT Te Ohu Whakahaere Rangahau Research and Postgraduate:

- a) Receive the report titled 'Proposed dates 2025';*
- b) Provide feedback on the draft meeting dates for 2025; and*
- c) Recommend to Te Poari Akoranga that it approves the meeting dates for 2025.*

CARRIED

4. Update to Terms of Reference

Te Ohu reviewed the proposed changes to the Terms of Reference which incorporate the changes to the sub-delegations from Te Poari Akoranga.

Te Ohu provided feedback that the encompassing statement of "all" implies that business divisions will need to report on all forms of participation, however the most valuable information to Te Ohu is actual external income revenue rather than the PBRF indicators of quality, degree completion and external research income.

RESOLVED: (F. Beals / M. Shone)

THAT Te Ohu Whakahaere Rangahau Research and Postgraduate:

- a) Receives the report titled 'Te Ohu Whakahaere Academic Quality Terms of Reference';*
- b) Considers whether any additional changes are required to its Terms of Reference so that these can be incorporated at the same time; and*



c) Recommends to Te Poari Akoranga that it approves the revised Terms of Reference noting the recommendation to change the first bullet point from “the participation of Te Pūkenga in all research funding processes having regard for regional interests, leadership, and support for research” to “the revenue generated by Te Pūkenga in external research funding opportunities”.

CARRIED

5. Update from Te Poari Akoranga hui - open portion

RESOLVED: From the Chair, F. Beals

THAT Te Ohu Whakahaere Rangahau, Research, and Postgraduate receives the meeting minutes and summary of Te Poari Akoranga for its meetings of:

- 24 May 2024;
- 18 June 2024;
- 26 July 2024; and
- 30 August 2024.

CARRIED

6. Resolution to exclude the public

RESOLVED: (F. Beals / C. Cheyne)

THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
7.	Administration	
7.1	Notes of informal meeting held 17 July 2024	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
7.2	Action list	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	Research Productivity and Compliance Risk Assessment Tool – Next Steps	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.	Updates from Te Poari Akoranga – public excluded	
9.1	24 May 2024 hui - public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA



9.2	18 June 2024 hui - public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.3	26 July 2024 hui - public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.4	30 August 2024 – public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

CARRIED

Karakia whakakapi

The meeting closed with karakia lead by A. Hill at 11:30am.



Tā Te Pūkenga Komiti Pūrongo

Te Pūkenga Te Ohu Whakahaere Rangahau Research and Postgraduate Report

27 February 2025

Title	Open portion of January 2025 Te Poari Akoranga hui
Provided by	Fiona Beals, Co-Chair, Te Ohu Whakahaere Rangahau Research and Postgraduate
Author	Haley Passmore, Governance Advisor
For	Noting

Te Taunaki | Recommendation(s)

It is recommended that Te Ohu Whakahaere Rangahau Research and Postgraduate:

a)	Receives the report titled 'Open portion of January 2025 Te Poari Akoranga hui'.
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Te Tāhuhu Kōrero | Background

Te Poari Akoranga | The Academic Board (Te Poari) met on 28 January 2025 online via Microsoft Teams. Kieran Hewitson and Adele McLean provided apologies for the meeting. The summary below provides an overview of some key discussions and decisions by Te Poari during the open portion.

Te Poari Akoranga sub-delegations to Te Pūkenga business divisions

Following approval from Te Pūkenga Council on 11 December 2024 to remove limitations on some sub-delegations, Te Poari approved sub-delegations to:

- Local Business Divisions Leads in respect of unresolved learner complaints or appeals.
- Te Ohu Whakahaere Academic Quality to make recommendations about national policies, procedures, or the provision of services of appeals.
- Local Academic Committees to grant formal awards of Te Pūkenga.

Te Poari Akoranga Terms of Reference

Te Poari provided feedback on the proposed changes to the Terms of Reference and recommended that Te Pūkenga Council approve the revised Terms of Reference in Appendix 2. The amendments are:

- In Section 3 (Powers and Authority), the ability to sub-delegate appeals beyond ngā ohu whakahaere has been reflected, and a new delegation from Te Pūkenga Council to grant formal awards has been added; and
- In Section 5 (Ngā ohu whakahaere o te Poari Akoranga) Te Ohu Whakahaere Appeals has been removed.



Local Academic Committee reports

Te Poari received reports from nine business divisions and noted that ServiceIQ had identified a risk relating to storage of assessments, and that assessment documents should be kept for seven years. Te Poari asked the Ako Excellence to further discuss this risk with Service IQ.

Ngā Tāpiritanga | Appendices

Appendix 1: [Te Poari Akoranga 28 January 2025 hui – open portion](#)



Te Ohu Whakahaere Rangahau, Research and Postgraduate o Te Poari Akoranga Meeting

Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
4.	Administration	
4.1	Minutes of meeting held 20 September 2024 - public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
4.2	Action list	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
5.	Updates from Te Poari Akoranga – public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.	Te tiaki i ngā tikanga matatika rangahau i roto i ngā wāhanga pakihi o Te Pūkenga Overseeing research across Te Pūkenga business divisions	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

Karakia whakakapi

Tēnā tātou here are some useful phrases you can use to introduce closing karakia next time you are asked to lead it.

Māku e whakakapi te wānanga nei.

I will conclude our shared space.

Kia whakakapia te wānanga nei ki te karakia.

May our shared space be concluded with karakia.

Kua pau tonu te wā, nā reira māku e whakakapi te wānanga nei ki te karakia.

We're just about out of time, therefore I will conclude our shared space with karakia.

Karakia whakakapi Closing incantation

Puritia,
puritia ngā kōrero o te wānanga
puritia Kia ū, kia mau
puritia kia ita
Unuhia, unuhia atu rā
Te tapu o te kāhui o ngā ariki
mauria atu rā ko te kahu ora o
Rongo
he rongo taketake
he rongo mau tonu
ka whakamau kia tina,
Tina! (*everybody*)
Hui e, Tāiki e!

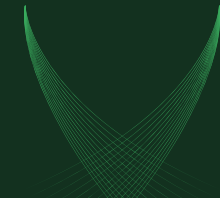
Hold fast,
hold firmly the words of the
academy
cement them firmly
fixed in the mind.
Release ourselves
of the decorum of formality
let us take up the life giving
cloak of Rongo
the permanence of peace
and harmony
and bind it firmly,
Firmly!

Our values



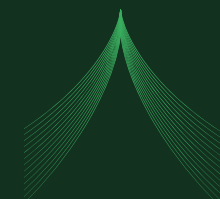
Manawa nui

We reach out and welcome in



Manawa roa

We learn and achieve together



Manawa ora

We strengthen and grow
the whole person