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## Te Pūkenga Interim Learner Advisory Committee (ILAC)

### Open Minutes

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Minutes of a meeting of the Interim Learner Advisory Committee held via audio visual link on 12 April 2022 at 4.30pm.

#### PRESENT

Co- Chair Jordan Gush  
Co-Chair Dahrian Watene

Members Hamish Duncan  
Skyla Flower  
Lupe Kautoke  
Henry Geary  
Ezra Tamati  
Nina Lee Griffith  
Cecily Zhou

In Attendance Tania Winslade (*Deputy Chief Executive Learner Journey and Experience (LJE)*)  
Simone Andersen (*Kaikōkiri Director Learner & Whānau Engagement*)  
Jo Massey (*Governance Committee Co-ordinator*)  
Becca Brooke (*Learner Governance Lead*)  
Aayla Peebles (*Learner Partnership Advisor*)  
Katrina Thomas (*Principal Advisor*)  
Annie Waterworth (*Senior Implementation Leader*)  
Warwick Pitts (*Director Learner Strategy*)  
Chelsey Stewart (*Advisor*)

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#### 1. Welcome/Karakia

The meeting was opened with a karakia from the Director Learner & Whanau Engagement. New member Cecily Zhou was welcomed to her first hui as the International Representative on the ILAC.

#### 2. Introductions

ILAC members and attendees at the meeting introduced themselves to new member Cecily Zhou.

#### 3. Apologies

**Resolved:** (Jordan Gush/Skyla Flower)

That the apologies for lateness from Dahrian Watene and Nina Lee Griffith are received and accepted.

**4. Confirmation of Agenda**

**Resolved:** (Jordan Gush/Dahrian Watene)

That the agenda is confirmed.

**5. Declarations of Interest**

No members of ILAC declared any conflicts of interest.

**6. Confirmation of 16 March 2022 OPEN ILAC Meeting Minutes**

**Resolved:** (Jordan Gush/Dahrian Watene)

That ILAC confirm the open minutes of the interim Learner Advisory Committee meeting that took place on 16 March 2022 as a true and correct record.

**7. Learner with Whānau Success & Equity Strategy Programme & Initiatives Presentation**

The 'Learner with Whānau Success & Equity Strategy Programme & Initiatives' was presented by the Director, Learner Strategy and Experience. He noted that the development of the strategy was being informed by previous work around understanding the experience of learners and identifying barriers they may encounter. Further engagement with learners (including ILAC) was being planned to inform the future design and development of a 10-year Learning and Equity Success Strategy.

Members asked questions relating to the data and insights used to inform development of the strategy, particularly on the impact that Covid may have had on the timing of the data and insights, and the timeline and level of engagement being planned with learner leaders and the wider learner cohort. The Director Learner Strategy and Experience noted that staff want to work with ILAC to ensure learners can be engaged with throughout the process to inform the development of the momentum strategies. Members commented that they would like a chance to view the data collected and to add any further thoughts.

**Staff Action:** Copy of the presentation to be provided to Members, and form to be created with questions that ILAC can consider and provide further feedback.

**Resolved:** (Jordan Gush/Skyla Flowers)

That ILAC receive the overview and presentation on the Learner with Whānau Success Strategy, and the feedback from ILAC was received was noted.

**8. Equity Strategy Presentation and Engagement (presentation to be circulated separately)**

*It was noted that Item 8 – Equity Strategy Presentation and Engagement will be deferred to the next meeting of ILAC.*

**9. Permanent Advisory Committee Framework Discussion**

The Kaikōkiri Director Learner & Whānau Engagement and Learner Governance Lead provided some guidance to inform an initial discussion around the permanent advisory committee framework, particularly around representation models. They noted that the key requirement for the permanent advisory committee is regional divisions, and that each committee consists of persons representing a minimum of each of these regional divisions as a baseline. However, members can consider what other types of learner representation might be needed. ILAC focussed on the following questions to guide their discussion.

- What does fair and effective representations mean/look like to you?
- How do we ensure the perspective of our diverse learners are represented fairly and effectively?

- What is working well now with ILAC in terms of representation/committee profile?
- What might be needed in addition to regional representation? (Direct appointments, national positions, priority groups)
- What should the composition of the permanent committee look like/factor ? (Size, learner type, priority groups)

**The following points/questions were noted from members:**

- The benefits of the current make up of ILAC and the selection criteria used to appoint the interim committee. It was noted that the current model has real strength in ensuring diverse learner representation and perspectives.
- Members raised that thought needs to be given to how the mechanisms would support the elected regional advisory committee members to have links/reach into the regions they represent. The same point was raised with respect to other types of positions that may form part of the permanent committee i.e., priority learner group representatives and the links/reach into communities they represent.
- There was concern that learner voices may be lost with large regions and how learners from each institution would be able to be represented effectively.
- Members have inquired as to how the permanent committee will have a relationship with each institution's student council, or if these will still exist? In what ways will members provide and receive information?
- It was noted that there is a perceived stigma associated with representation and leadership and that Te Pūkenga has the opportunity to empower learners to contribute to the network so that it isn't always the same people stepping up. What can we do to alter the learner mindsets to develop future leaders and get them out of their comfort zones?

Following the above discussion, the Deputy Chief Executive LJE acknowledged the work of ILAC and the progress being made. Chair Jordan Gush' recent contribution to the national RoVE panel discussion that received great feedback in terms of advocating for a learner centered approach.

**Resolved: (Nina Lee Griffiths/Hamish Duncan )**

That staff note the feedback received from the committee.

**10. Learner Engagement Framework Discussion – ‘What does good learner engagement look like?’**

The Learner with Whānau Engagement team facilitated a discussion on ‘what does good engagement look like?’ focussing on the following questions:

- What does 'learner-centred' mean to you?
- What does a commitment to Te Tiriti o Waitangi look like to you?
- How does learner engagement happen in your institutions? Do you have some examples of good engagement that you can share?

Members discussed the above, with key points around the topic being captured by the Learner with Whānau Engagement team. Members requested an option be made available to provide further written feedback following the meeting.

**Staff Action:** Learner with Whānau Engagement team to make the Miro link available to members through the team's channel.

**Resolved: (Ezra Tamati/Hamish Duncan)**

That staff note both verbal and Miro board feedback from the committee.

#### 11. OPEN Council/Committee/Representative Group Updates

- Council  
Jordan Gush provided a verbal update on the last Council meeting noting the summary provided as part of the agenda outlining the Council's key activities for March 2022
- Komiti Māori  
Dahrian Watene noted that the next Komiti Māori hui will be kanohi ki te kanohi next week so an update will be given at the next meeting.
- Disability Action Plan Steering Group  
Henry Geary advised that no meeting had been held since last meeting update.
- Te Poari Akoranga  
Hamish Duncan and Skyla Flowers noted that they have full day meeting tomorrow so will provide an update at next meeting.

**Resolved: (Nina Lee Griffiths/Hamish Duncan)**

That ILAC receive the March 2022 Council Summary (Attachment 1) and the verbal updates concerning OPEN Council/committees/representative groups.

#### 12. General Business

Staff provided updates on the following matters:

##### **Operating Model**

The Kaikōkiri Director Learner & Whānau Engagement provided a brief update regarding the operating model mahi that was currently taking place and noted that consultation was due to occur mid-year.

As part of this update, the Deputy Chief Executive LJE facilitated a discussion around how the transition to 2023 could be made as seamless as possible for learners and what they may need to support learners' success from Day 1.

Some of the initial points of discussion on this topic are listed below:

- As apprentices consider themselves workers and not learners in the traditional sense, how might this mindset be changed? Can some thought be given to the possibility of looking into some sort of employer accreditation regarding apprentices to help support the need for balance between working and learning.
- Members liked the idea of 'navigators to support learners.
- It was suggested that a wānanga be organised to discuss this topic further - preferably before the next ILAC meeting in June.

**Staff Action:** Wānanga to be organised along with some pre-questions to prompt some thinking on this topic.

### Advisory committee communications

The Governance Lead gave a brief update on the following:

- Monthly council updates were now being compiled to provide the advisory committees with an overview of Council decisions and mahi.
- ILAC meeting summaries would be compiled after each meeting to assist with talking points for members and to facilitate access to key documents and updates.
- The Council secretariat was working towards setting up meetings with the Chair/Deputy Chair and ILAC Co-Chairs and also arranging for a Council representative to attend ILAC meetings quarterly.
- The Council will receive a report to ask for direction on key strategies/mahi they would like advice from ILAC on.
- As staff would be looking at organising an in person wānanga prior to the June meeting, it was likely the June meeting would be a virtual meeting.

**Resolved: (Dahrian Watene/Hamish Duncan)**

That ILAC receive the verbal updates provided by staff and note any matters of general business.

### 13. Action List

**Resolved: (Jordan Gush/Hamish Duncan)**

That ILAC noted the actions and updates listed in the agenda.

### 14. Resolution to Exclude the Public

**Resolved: (Jordan Gush/Hamish Duncan)**

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows:

General subject of matter to be considered	Reasons for passing this resolution	Ground(s) founder section 48(1) for the passing of this resolution
<b>Confirmation of 16 March 2022 Public Excluded Interim Learner Advisory Committee Meeting Minutes</b>	Good reasons to withhold information exists under Section 7 Local Government and Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<b>Confirmation of 16 March 2022 Public Excluded Interim Learner Advisory Committee Meeting Minutes</b>	To prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7 (2) (j)
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**The meeting moved into the public excluded session at 7.14pm.**

**The meeting was closed with a Karakia by Dahrian Watene at 7:16pm.**

**Dated: DATE**

Signed as a correct record

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**Jordan Gush**  
Co-Chair

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**Dahrian Watene**  
Co-Chair