

# Poari Akoranga

## MINUTES

9 December 2020 from 10 am – 1 pm

### WELCOME AND ATTENDANCE

*Karakia timatanga*

Chair welcomed everyone to the online meeting held via Zoom.

#### Present

Angela Beaton (Chair), Neil Carroll, Greg Durkin, Lorna Gillespie, Jeanette Grace, Oonagh McGirr, Kieran Hewitson, Nita Hutchison, Sue Smart, Deborah Young, Glynnis Brook (*from 10.20am*).

#### In Attendance

Vikki Roadley (Interim GM, Te Pūkenga)

Phil Alexander-Crawford (Interim Operational Manager, Partnership & Equity, Te Pūkenga) (*from 10.30am*)

Kelly Hynes (Minute taker)

#### Observer

Chris Williams (Quality Specialist, Wintec)

#### Apologies

Natalie Waran

Luana Te Hira

### MINUTES OF THE PREVIOUS MEETING

#### Scheduled Meeting

*Corrections to attendee record – Glynnis Brook was an apology and Phil Alexander-Crawford was in attendance for the meeting.*

#### Resolution

*Moved by Deborah Young, seconded by Neil Carroll*

Te Poari Akoranga resolved that the minutes of Te Poari Akoranga meeting held on 11 November 2020 were approved as a true and accurate record, with corrections to attendee record.

#### Matters Arising – Previous Action Items

	Detail	Owner	Status
0720-1	Confirm timeline for the Regulating for Excellence project <i>Phil Ker and Te Urikore Biddle are working on Te Pūkenga Academic Regulations. Fionna Moyer, Quality and Academic Advisor, has been seconded for 2021 to commence work on the policies and processes relating to the Academic Regulations.</i>	AB	In progress
0720-2	Provide workstream overview document for Poari Akoranga information <i>Poari Akoranga workstream overview working draft and forward work plan for 2021 (working draft) tabled at this meeting.</i>	AB	Complete
0720-3	Determine principles and framework for an audit/stock	All	In progress

	Detail	Owner	Status
	take of current subsidiary and ITO programmes <i>In process of reviewing applicants for PMO roles to support delivery and academic workstreams, which will include this work alongside all delivery and academic workstreams.</i>		
0820-2	Communications to CEs, Academic Managers and Subsidiary Academic Committees to establish interim staff and learner voice <i>Planning for interim forums starting in 2021 and how to ensure a strong Māori voice from the subsidiaries.</i>	KH/AB	In progress
0920-2	ITO Learner nominations – Interim staff and student voice. ITOs are transitioning at different rates. Currently no mechanism for exploring what representation could look like. Suggestion from ITO members to put on hold and pick up when Transitional ITOs are part of Te Pūkenga.	LG/GD	On hold
0920-4	NZQA Advisory group updates/reports provided in the minutes <i>Complete - To occur as possible, depending on timing.</i>	CC	Complete
0920-6	Accountancy pilot for common programme <i>Representatives have been put forward from ITPs to support a collaborative approach. Initial meeting planned for early 2021. Update to be provided to standard setting bodies.</i>	SS/AB	In progress
1020-1	Work with the Academic Directors to draft a response to NZQA on the management of the collection and storage of assessments – verbal update item 5 <i>Complete - Updated at November 2020 meeting.</i>	AB	Complete
1020-2	It was agreed that a working group will lead the drafting of a terms of reference and bring a draft back to Poari Akoranga with Te Pūkenga input <i>Draft Poari Akoranga Terms of Reference tabled at this meeting.</i>	DY/NW/ SS/ GD/JG	In progress

## Other Matters Arising

### NZQA consultations with subsidiary ITPs

It was noted that NZQA consultations with subsidiaries are currently taking place, with the sessions being well attended. Associated feedback from subsidiary ITPs for further consideration was noted, including:

- Expectations for the development and delivery of culturally responsive learning are increasing and may be challenging for some staff, therefore associated capability development is required to support this change.
- It was noted that the current NZQA consultation is focussed on Levels 1 to 6, which led to concern from some staff regarding the ongoing importance of L 7+ programmes within Te Pūkenga mix of provision.
- It was noted that, in due course, clarification of the links and interactions between Te Pūkenga and WDCs would be helpful to ensure strong collaboration and support effective and efficient programme development.

*Action:* Future agenda discussion item.

## 1. Academic updates

### Te Pūkenga December Council Meeting

Council received the November Poari Akoranga report. The key updates for Council from the November Poari Akoranga meeting were noted including: discussions with Grant Klinkum and Anthony Karauria from NZQA, the five broad Te Pūkenga delivery and academic workstreams



and key components, agreement for the co-development of Ako Teaching and Learning Directions and product development excellence framework as two key activities/outputs for Te Pūkenga in Q1 and Q2 2021, and an update on the Regulating for Excellence Academic Regulations co-development mahi.

### **NZQA/Te Pūkenga November advisory meeting**

Online/offshore delivery was a key focus for discussion. Collaboration across the network progressing for NMIT NZ Certificates in English Language (levels 3, 4 and 5) and Open Polytechnic Business 5. Individual subsidiaries have been asked through communications to CEs of their interest to opt-in to the arrangement for delivery of the programme/s. Detailed discussions will take place following confirmation of interested subsidiaries. Involvement is subject to the absence of any significant quality concerns for onshore delivery of these programmes. These arrangements provide opportunity to apply the intention of working together as Te Pūkenga to improve quality, test collaboration, message and model the changes required, maximise resources, and establish processes, protocols and ways of working.

## **2. Draft Poari Akoranga Terms of Reference**

Draft Poari Akoranga Terms of Reference tabled. Discussion and feedback included:

- Application of Te Pae Tawhiti
- Consideration for how Te Poari Akoranga and the sub-committees will work going forward in line with the operating model for Te Pūkenga, which is currently under development
- Further review of Section 3 Tikanga to clarify governance focus, balancing the need to monitor adherence to the Charter from an academic perspective
- Ability to direct academic developments to meet the goals of the Charter

*Action:* Draft Poari Akoranga Terms of Reference to be revised further before seeking approval from Te Poari Akoranga and Te Pūkenga Council (DY/JG/PA-C/AB).

*Action:* Māori translations in the Poari Akoranga Terms of Reference to be checked with Whitiorea te reo Māori experts (JG).

## **3. Road Maps: Te Pūkenga Transition and Delivery and Academic Portfolio**

The Transition Road Map was outlined, with a focus on how the academic workstreams/pathway fits with the transition work. Feedback and discussion included:

- Benefits of leveraging existing discipline communities of practice across the network and establishing new groups as reviews/development processes are occurring for suites of programmes
- Willingness across the network to work collaboratively and that processes are needed to support those wanting to get on board early
- The need to utilise learnings from previous TRoQ collaborations
- Collaborative approaches and Te Pae Tawhiti provide opportunities to draw people together as a tool for self-reflection and unification through a shared kaupapa
- IS Strategic Plan work has commenced with EY and EY Tahi, and will include Student Management System considerations
- TITOs transitioning at different times, with some in 2021 and others taking a more staged approach over 2021-2022, in line with industry feedback. Alignment of processes will occur in preparation for these transitions.

The 2020-2022 Delivery and Academic Portfolio Road Map (and associated Te Poari Akoranga 2021 forward workplan) were outlined, with a focus on the key activities that must be completed during 2021. Feedback and discussion included:



- 5 broad workstreams: Quality, Delivery, Product Development, Research and Rangahau Māori, and International
- Business analyst resource to support workstreams will be available in 2021
- Regular reporting through Te Poari Akoranga in 2021
- 2021 workplan timelines are indicative of when pieces of work will commence/be taking place through 2021
- These documents are working drafts, timelines are indicative and may need to move to align with other portfolios/related workstreams
- Quality workstream is inclusive of Regulating for Excellence Academic Regulations, Qualification Framework, QMS and the overall quality assurance approach for Te Pūkenga
- Subsidiary academic committees currently remain responsible for business as usual. A paper outlining the responsibilities of Te Poari Akoranga and existing Academic Committees will be presented to Poari Akoranga in due course
- Opportunity to drive uplift of integration through the academic and delivery workstreams
- Preparation for 2022 timeliness will be reviewed to commence earlier, including any plans for international onshore delivery in 2022.

### **Resolution**

*Moved by Angela Beaton, seconded by Oonagh McGirr*

Te Poari Akoranga resolved to approve the 2020-2022 Delivery and Academic Portfolio Road Map and Te Poari 2021 forward work plan in principle.

## **4. Ako (Teaching and Learning) Directions for Te Pūkenga**

The Ako (Teaching and Learning) Directions workstream was outlined in more detail:

- Oonagh McGirr has been seconded to Te Pūkenga for 2021, 0.5 FTE Senior Advisor (Quality and Academic), and will facilitate the co-development of Ako (Teaching and Learning) Directions and alignment with capability development needs.
- This workstream will inform capability development needs.
- Feedback was sought from members regarding the best approach for driving and including stakeholders in the Ako Directions co-development:
  - Support a similar approach to the model/processes utilised in the ākonga at the centre work – with people from each subsidiary/ITO involved in the co-design. Adapt based on learnings from that process
  - Utilise expertise across the network
  - Build on the existing teaching and learning advisory group forming across the network
  - Ensure a robust integrated framework that supports development/re-development, learner success and agility
  - Quality and Te Pae Tawhiti embedded
  - Alignment across Ako Directions and the product development excellence framework, with both informing the development of the operating model.
- Members encouraged to provide further feedback to Angela Beaton &/or Oonagh McGirr.

## **5. Product Development Workstream**

The product development workstream was outlined in more detail:



- A key aim is to take a collaborative approach to product development, delivery and quality assurance (prior to January 2023).
- The rationale for this collaborative approach were reiterated including:
  - opportunity to lift quality across the network;
  - inform product development excellence framework;
  - the new operating model will require much higher levels of academic collaboration;
  - benefit in understanding and trialling collaboration models for development, delivery, academic governance and quality assurance; and
  - supporting multiple developments of the same qualification is not the best use of resources.
  - Proposed that initial focus areas be identified using a planned, pragmatic approach to prioritise common challenges and upcoming NZQA version updates. There was support from members for this approach.
- Poari Akoranga to provide leadership and support for overall direction and in setting expectations for development.
- A common model/process for collaborative development will be established, building on existing good practice.
- Product development plans are currently being shared to inform initial focus areas.
- Options for development include sharing existing curriculum/programme (recently redeveloped or current), codeveloping new curriculum/programme drawing on existing good practice, and brand-new programmes for the network.
- PMO resource will be provided to lead, manage and coordinate product development workstreams with teams.
- Associated technical details are also being considered including: focus on SDR quality, subsidiary ITP SME resource, timelines, enrolments, LMS, curriculum and delivery variation, curriculum writer capability across the network, Mātauranga Māori expertise across the network, Te Pae Tawhiti, use of reference groups, composition of academic governance groups and a common approach to professional accreditations.
- Analysis of the combined delivery portfolio will begin in 2021 to inform future mix of provision.

## 6. Information to include in the December Poari Akoranga Pānui

Key points from the Poari Akoranga December meeting minutes to be noted: Reason for extended timeline for development of Poari Akoranga Terms of Reference.

### CLOSE AND NEXT MEETING

First meeting for 2021 planned for February. Date to be confirmed following review of member availability. 2021 meeting dates will be shared.

*Karakia mutunga*

### Actions from this meeting

	Detail	Owner	Due Date
1220-1	Relevant people to be invited to a future meeting to discuss collaboration between Te Pūkenga and WDCs.	AB	Later in 2021



	Detail	Owner	Due Date
1220-2	Te Reo Māori translations in Poari Akoranga Terms of Reference to be checked with Whitiorea te reo Māori experts.	JG	February 2021
1220-2	Draft Poari Akoranga Terms of Reference to be revised. Previous draft and revised draft to be shared.	DY/JG/ PA-C/AB	February 2021

