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| **Poari Akoranga – Academic Board** | **Minutes** |
| **Wednesday 11 November 2020** | **10 am-2 pm**  **BCITO,**  **Wellington** |

**Welcome and Attendance**

*Karakia timatanga*

The Chair welcomed everyone to the meeting.

# Present

Chris Collins (Chair), Luana Te Hira (from 10.22am), Oonagh McGirr, Deborah Young, Glynnis Brook, Jeanette Grace, Lorna Gillespie, Natalie Waran, Neil Carroll, Nita Hutchison, Sue Smart, Kieran Hewitson

# In Attendance

Angela Beaton (DCE Delivery and Academic, Te Pūkenga)

Merran Davis (DCE Transformation and Transition, Te Pūkenga) Vikki Roadley (Interim GM, Te Pūkenga)

Valérie Bray (Minute taker)

Grant Klinkum, NZQA

Anthony Karauria, NZQA

Stephen Town (Te Pūkenga CE) (*until 12noon*)

# Apologies/Absent

Glynnis Brook

**1. Minutes of the Previous Meeting**

## Scheduled Meeting

*The minutes of the Academic Board meeting held on 14 October 2020 were approved as a true and accurate record*

*Sue Smart /Deborah Young*

*Carried*

## Matters Arising Action Items

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|  | Detail | Owner | Due Date |
| 0720-1 | Confirm timeline for the Regulating for Excellence project | AB | In progress |
| 0720-2 | Provide workstream overview document for Poari Akoranga information | AB | December 2020 |
| 0720-3 | Determine principles and framework for an audit/stock take of current subsidiary and ITO programmes | All | In progress |

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| 0820-2 | Communications to CEs, Academic  Managers and Subsidiary Academic Committees to establish interim staff and learner voice | VR | December 2020 |
| 0920-2 | ITO Learner nominations –  Interim staff and student voice | LG/GD | In progress |
| 0920-4 | NZQA Advisory group updates/reports provided in the minutes | CC | November 2020 |
| 0920-6 | Accountancy pilot for common programme | SS | November  2020 |
| 1410-1 | Work with the Academic Directors to draft a response to NZQA on the management of the collection and storage of assessments – verbal update item 5 | AB | November 2020 |
| 1410-2 | It was agreed that a working group will lead the drafting of a terms of reference and bring a draft back to the Poari  Akoranga with Te Pūkenga input | DY/NW/SS/GD/JG | December 2020 |

**Other Matters Arising**

No further matters arising were noted.

**2. Academic Report to Council October - Update**

The key updates for Council arising from the October meeting were noted, including the update on transition and transformation activity, Te Pae Tawhiti workshop, Terms of reference revisited with guidance from the Māori Partnership and Equity workstream, secondment of Te Urikore Biddle, Director of Quality and Academic at Wintec, to work alongside Phil Ker in the Regulating for Excellence workstream.

**3. Update from NZQA**

Grant Klinkum (CE) thanked the Chair and members for the invitation to attend the meeting. Grant’s presentation focused on:

* The relationship between NZQA and Te Pūkenga noting NZQA would be working closely with the Academic Board towards approval of new qualifications directly to Te Pūkenga rather than to subsidiaries in future, noting NZQA’s preference was not to have to wait till 2023 to reach that stage.
* Options for ensuring New Zealand qualifications more consistently reflect mātauranga Māori and an update on the simplification of the NZQF.

Grant sought feedback on the potential value and challenges of the proposed qualification framework initiative based on the principle that all NZQA approved qualifications would include mātauranga Māori, which would require an additional qualification criterion. Feedback from members included:

* Agreement that Mātauranga Māori as an accessible and valued domain of knowledge across all learning and teaching is required in the bicultural context of Aotearoa
* Acknowledgement that a sense of knowing our history and identity to relate as a global citizen is essential
* Agreement that collectively we should be aspirational in this space
* Consideration that specific capabilities would be required for development and delivery
* Agreement to ensure the learner is at the centre and that their learning context is considered
* Balance required to maintain a national perspective whilst retaining iwi specific knowledge

A further discussion relating to capability requirements to meet this requirement included possible options to utilise the current Māori Qualifications Service at NZQA that developed the existing 58 mātauranga Māori programmes, develop a COVE model, or utilise a network model that leverages capability from a range of providers across Aotearoa.

Responding to queries, Grant confirmed there had been consultation with Tiriti partners and that next steps would include high level discussion with Ministers. Grant indicated that further consultation would seek early thinking, including but not limited to subsidiary representatives/tutors, WDCs and TITOs. Members noted that timing was not ideal in a very pressured year (with upcoming assessments/marking time/graduations). Members noted that this consultation could also include Māori Executives and Māori Advisory Committees.

NZQA spoke to the new skill standards. Members noted that clarity around these standards and the process to develop them would be critical.

NZQA representatives thanked the Chair for the opportunity to engage with Poari Akoranga and looked forward to the next discussions.

NZQA representatives departed at 11.50am.

**5. Update from NZQA Advisory Group - Chris Collins**

Members received and noted the October Te Pūkenga Advisory Group (NZQA) minutes, including collection, storage and retention of assessment material and the fitness of purpose of that rule going forward. It was noted that a level of alignment in our approach would be ideal, and that a fully centralised system was possibly unlikely depending on the timeframe and confirmed requirements from NZQA. NZQA has advised that timelines have been extended to the end of 2021. Members sought a follow up and more in-depth discussion through the advisory group as part of the wider transition discussion, including with TITOs. Members queried how the imminent Privacy Act changes would impact on transitions.

*Luana Te Hira joined the meeting.*

Members queried whether online offshore delivery approval was progressing and noted it would be helpful to agree a consistent approach by the end of the year.

All subsidiaries offered an exemption from routine external evaluation and reviews (EERs) have now signed the notice. Members provided updates regarding recent targeted evaluations, including that this has been a positive process. Members agreed it would be useful for representatives from other subsidiaries to be able to attend as observers from a capability development perspective.

**6. PBRF review final submission– Natalie Warren**

Members received and noted the PBRF review for final submission. The Chair indicated that the document circulated with the papers was inclusive of adjustments suggested at the last meeting. Jeanette Grace referred to page 19 and noted some of the amendments were not captured.

Action: Jeanette Grace to convey the amendments to Natalie Waran to provide to the writers.

**8. Update from Terms of Reference working group**

Further consideration of the Poari Akoranga Terms of Reference (ToR) is being undertaken by a working group of Deborah Young, Natalie Waran, Sue Smart, Greg Durkin and Jeanette Grace. It was agreed that draft ToR would be presented at the December meeting.

**7. Programme Development**

Angela Beaton spoke to this item and thanked members for their input and contribution to the discussion. It was agreed that:

* A draft transition and transformation road map would be provided to Poari Akoranga, identifying key workstreams, including product development
* Initially the focus would be on a 2-year horizon
* Co-developing a shared programme development excellence framework would be a key component of the product development workstream
* Collaborative product development would take a staged approach
* Te Pae Tawhiti would be applied to ensure Tiriti excellence across the Delivery and Development portfolio
* Co-developing shared Ako Teaching and Learning Directions would be a key component of the delivery workstream.

**4. Regulations for Excellence Project report – Phil Ker**

Phil Ker spoke to a verbal update on Regulations for Excellence Project report. The Chair thanked Phil Ker for his input and contribution and members noted the key following points:

* Ongoing development of the regulations, following a sprint format;
* Co-development and consultation with Māori, which is in progress;
* Strength in our mahi comes from multiple world views and the acknowledgement that Mātauranga Māori can deepen and enhance our approach to academic regulation;
* Multiple reference groups are being utilised, including learner voice;
* Need for some consistency of policies and processes that support the regulations;
* Need to contextualise to get the right outcomes for learners and employers;
* Next steps will include policy and procedure development (with a focus on learner friendly language and procedures).

**4. Regulations for Excellence Project report – Phil Ker**

**8. Workplan for 2021**

Members discussed the workplan for 2021, noting the workplan will align with the key workstreams within the Delivery and Academic portfolio. It was discussed and agreed that Angela would circulate a draft workplan will be circulated ahead of the next meeting for feedback at the next meeting.

**9. Information to go into November Pānui**

Members discussed the information to go into November Pānui. It was agreed that in addition to the minutes, key messages and accompanying narrative would be shared with the network following each Poari Akoranga meeting commencing December 2020.

**10. Closure and Next Meeting**

Members noted the last meeting with Chris Collins as Chair and thanked him for his contribution to this group. The Chair thanked members for their input, contribution and their collective wisdom.

*Karakia mutunga*

**Future Meeting Dates**

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| 12 August 2020 | Wellington |
| 9 September 2020 | Zoom |
| 14 October 2020 | Hamilton |
| 11 November 2020 | Wellington |
| **9 December 2020** | **Zoom** |