



Te Pūkenga - New Zealand Institute of Skills and Technology (Te Pūkenga)

Minutes of a meeting of the Council of Te Pūkenga (the Council)

Tuesday 6 July 2021 at 9.15am

Minutes

These are the minutes of a meeting of Te Pūkenga Council held on Tuesday 6 July 2021 at the Eastern Institute of Technology (EIT), Tairāwhiti Campus, Palmerston Road, Gisborne

Present

Council Members

Murray Strong (Chairperson)
Maryann Geddes
Sam Huggard
Peter Winder
John Brockies

Kim Ngārimu (Deputy Chairperson)
Kathy Grant
Tania Hodges
Tagaloatele Peggy Fairbairn-Dunlop

Apologies

Nil

In attendance

Stephen Town - Chief Executive
Warwick Quinn - DCE Employer Journey and Experience
Angela Beaton - DCE Delivery and Academic (online)
Heather Geddes - Director Transformation and Transition
Phillip Jacques - Interim Director Finance (online)
Paki Rawiri – Transformation Lead - Māori
Graham Bethune - Director, Communications and Marketing (online)

Vaughan Payne – DCE Operations
Ana Morrison - DCE Partnerships and Equity
Tania Winslade - DCE Learner Journey and Experience
Sinead Hart – Director – Legal and Risk
Marina Matthews – Chief Advisor to Chief Executive
Will Workman - Advisor and author Te Pae Tawhiti
Gillian Hamilton - Executive Assistant
Lynnette Brown - Council Secretariat

In attendance from Education New Zealand (Item 20 Only)

Grant McPherson, ENZ
Paul Irwin, ENZ

Richard Kyle – ENZ
Leon Fourie – Toi Ohomai (International)

Quorum

The Chair noted that a quorum of members was present at the meeting and declared the meeting open.

Open Agenda

Karakia

John Brockies opened the meeting with a karakia

1. Welcome/Apologies/Notices

Chris Collins, Chief Executive of EIT welcomed the Council and Te Pūkenga Executive to the campus. A presentation providing an overview of the demographics of the area, challenges and opportunities was provided and received by the Council.

The Chair thanked the EIT CE for his warm welcome to their venue, as well as acknowledging and welcoming Marina Mathews, newly appointed Chief Advisor to the Chief Executive, and Will Workman, (Advisor and author Te Pae Tawhiti).

1.1. Council Calendar and Schedule of Committees

The Council noted the calendar and schedule of committees.

2. Register of Interests

No conflicts with matters on the agenda were declared.

Since the last meeting the following changes to the interest register had occurred:

Murray Strong: Removed - Trustee GRŌW Ō Tautahi, Christchurch

Sam Huggard: Removed - Nominations Committee for the Primary Industries WDC

3. Minutes of the Open meeting held 1 June 2021

Resolved:

The Council approved the minutes of the open meeting of Te Pūkenga Council held on 1 June 2021 as a true and correct record of the meeting.

Moved: T Hodges

Seconded: K Ngārimu

CARRIED

4. CE Verbal Update

The Chief Executive provided a verbal update which focussed on the Kōtui Kōrero sessions. Council learned that good quality feedback has been received from these sessions and the potential to enable a regional governance voice without creating a regional structure to deliver that voice remains at the forefront.

Resolved:

The Council received the Chief Executive's verbal update.

Moved: M Strong

Seconded: S Huggard

CARRIED

5. **Te Pae Tawhiti Insights Report**

The Council provided positive feedback and expressed their appreciation of the work that has gone into delivering this report.

Feedback was received in respect of page 7, Ref. 2.13. *Subsidiaries have the autonomy to choose the capacity in which Māori sit on governance boards.* This statement is to be reconsidered to ensure clear expectations and understanding of the planned disestablishment of subsidiary boards at the end of 2022.

Resolved:

The Council:

- 1) received the report and
- 2) endorsed public release of the report subject to amendments arising out of feedback from the Council, specifically, page 7, Ref 2.13.

Moved: M Strong
Seconded: K Ngārimu
CARRIED

6. **Kōtui Kōrero Update (Verbal)**

The Council noted that visits to 14 subsidiaries have been undertaken to date which has included staff and learners. Included in the timetable is a round of engagement with employers and TITO's. It was also noted that some Council members have attended some of these events and reported positive feedback.

Resolved:

The Council received the update on Kōtui Kōrero.

Moved: M Strong
Seconded: T Hodges
CARRIED

7. **Policies - Approval**

The meeting considered the suite of policies and agreed that this item be deferred and reviewed by the Risk and Audit Committee before being put before the August Council meeting.

8. **Te Poari Akoranga report**

The Council received a report from the meeting of Te Poari Akoranga which took place on 9 June 2021 online.

Since providing the report to Council more signatories have signed up to the Openness Agreement including universities, royal societies, and the NZ Veterinary Association.

In terms of the minutes, Management was reminded of the preference for language that includes transferable skills which is more relevant to employers as opposed to national standards or other more academic language. In response to this, it was noted that NZQA are looking at updating the definition of skills standards.

Resolved:

The Council:

- 1) received the academic report from Te Poari Akoranga meeting held online via Teams 9 June 2021 and associated minutes; and
- 2) endorsed Te Poari Akoranga (Academic Board) recommendation for Te Pūkenga to be an inaugural signatory to the Openness Agreement on the use of Animals in Research and Teaching in New Zealand, and accordingly make a public pledge to meet the Commitments of the Agreement; and
- 3) noted the feedback provided by Te Pūkenga on the NZQA consultation, Simplifying New Zealand qualifications and other credentials.

Moved: M Strong

Seconded: K Grant

CARRIED

9. Correspondence – Outward

9.1. Updated Letter of Expectations to Te Pūkenga Subsidiaries – 8 June 2021

The Council noted the updated letter of expectations to subsidiaries and that feedback has been positive.

10. Formal Motion for Moving into Committee

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as below:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
11.	Minutes from public excluded meeting from 1 June 2021	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Minutes from public excluded Poari Akoranga meeting from 9 June 2021	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Te Pūkenga Parent & Group Financial Results 31 May 2021	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

		Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	
14.	Investment Plan	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Organisation Strategy	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
16.	PBC update and business case approach for CAMS Priority Projects	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

17.	WBL Governance	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
18.	Westpac Banking Delegations and Deed of Indemnity	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
19.	Subsidiary Board Appointments	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
20.	ENZ – International	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
21.	Reports from Committees Capital Asset Management	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is

	and Infrastructure Committee	any organisation or employees of any organisation in the course of their duty	specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
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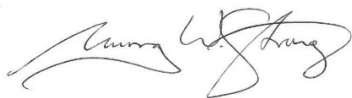
The Chair moved that certain employees from Te Pūkenga, namely Stephen Town, Warwick Quinn, Angela Beaton (online), Vaughan Payne, Ana Morrison, Tania Winslade, Heather Geddes, Phillip Jacques, Will Workman, Paki Rawiri, Sinead Hart, Marina Matthews, Graham Bethune (online), Gillian Hamilton, and Lynnette Brown; be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters. In addition, members of Education New Zealand, Grant McPherson, Paul Irwin, Richard Kyle, and Leon Fourie from Toi Ohomai joined the meeting for item 16.

Moved: M Strong
Seconded: K Grant
CARRIED

Open meeting closed at 9.55 am
Public excluded session closed at 1.20pm

Dated: 3 August 2021

Signed as a correct record



Murray W. Strong
Chairman