



Te Pūkenga Council Meeting

Date	Wednesday, 27 April 2022	
Time	10.00 am	
Venue	Zoom	
Council Members	Murray Strong (Chairperson)	Kim Ngārimu (Deputy Chairperson)
	Maryann Geddes	Kathy Grant
	Sam Huggard	Tania Hodges
	Peter Winder	Tagaloatele Peggy Fairbairn-Dunlop
	John Brockies	Heath Sawyer
	Teorongonui Keelan	Jordan Gush

Open Agenda	
1.	Welcome/Apologies/Notices
2.	Administration
2.1.	Council Calendar and Schedule of Committees
2.2.	Register of Interests
2.3.	Minutes of the meetings held: <ul style="list-style-type: none">• Open meeting held 15 March 2022
2.3.1.	Matters Arising
2.4.	Action List - Open
3.	Chief Executive's Report (Verbal)
4.	National Strategic Disability Action Plan (Grant Cleland)
5.	Reports from Committees
5.1.	Te Poari Akoranga - Minutes from open Poari Akoranga meeting from 13 April 2022
5.2.	Report from Interim Kaimahi Committee – Quarterly Report

5.3.	Report from Interim Learner Committee – Quarterly Report
6.	<i>Formal Motion for Moving into Committee</i>

Closed Agenda	
7.	Administration
7.1.	Minutes from public excluded meeting held 15 February 2022 and 5 April 2022
7.1.1.	Matters Arising <ul style="list-style-type: none"> • Reappointment Co-Chair Learner Committee
7.2.	Action List - Confidential
7.3.	Council Work Plan 2022
8.	Chief Executive’s Report (Verbal)
9.	Engagement and Partnering (40 mins)
9.1.	Regional Skills Leadership Group (Shaun Twaddle/Nathan Grennell MBIE)
10.	Strategy
10.1.	Integrated Work Plan
10.2.	Reform of Vocational Education (RoVE) - March 2022 Update
10.3.	Operating Model
10.4.	Programme Business Case (Draft)
10.5.	Academic Delivery Trends and Ako Digital Ecosystem (Information)
10.5.1.	Space Utilisation Strategy (Approval)
11.	Financial Reports
11.1.	Te Pūkenga Financial Report February 2022
11.2.	TEC Q1 Report for the period ended March 2022
11.3.	Report from Risk and Audit and Recommendations
11.3.1.	Ring Fenced Funds

11.3.2.	Annual Report Update (Verbal)
12.	Risk Management
12.1.	Vaccination Update (Verbal)
13.	Reports from Committees
13.1.	Risk and Audit Committee draft minutes of the meeting held 21 April 2022
13.2.	Capital Asset Management and Infrastructure Committee draft minutes of the meeting held 13 April 2022
13.3.	Transformation Committee draft minutes of the meeting held 5 April 2022
13.3.1	Terms of Reference
13.3.2	Minimum Viable Product
13.4.	Appointments and Remuneration Committee draft minutes of the e-meeting held 19 April 2022 WBL Deputy Chair
14.	Report from Advisory Committees
14.1.	Report from Interim Learner Committee and draft Minutes of the meeting held 12 April 2022
14.2.	Report from Interim Kaimahi Committee and draft Minutes of the meeting held 22 March 2022
15.	Any Other Business
	<i>Formal motion for moving out of Committee</i>

Karakia

1. Welcome/Apologies/Notices

2. Administration



Te Pūkenga Council Meeting 2022 Calendar

Month	Date	Day	Meeting	Activity	Venue
2022					
February	2 February	Wed	Council	Workshop	Zoom
	3 February	Thurs	Council	Ordinary Meeting	Zoom
March	14 March	Mon	Council	Workshop	Zoom
	15 March	Tues	Council	Ordinary Meeting	Zoom
April	26 April	Tues	Council	Workshop	Hamilton
	27 April	Wed	Council	Ordinary Meeting	Hamilton
	28 April	Thurs	Council&RAC	Extraordinary Meeting for Annual Report	Zoom
May	9 May	Mon	Council	Extraordinary Meeting	Zoom
June	7 June	Tues	Council	Workshop	Christchurch
	8 June	Wed	Council	Ordinary Meeting	Christchurch
July	18 July	Mon	Council	Workshop	Hamilton
	19 July	Tues	Council	Ordinary Meeting	Hamilton
August	29 Aug	Mon	Workshop	Workshop	Christchurch
	30 Aug	Tues	Council	Ordinary Meeting	Christchurch
October	10 Oct	Mon	Workshop	Workshop	Dunedin
	11 Oct	Tues	Council	Ordinary Meeting	Dunedin
November	21 Nov	Mon	Workshop	Workshop	Hamilton
	22 Nov	Tues	Council	Ordinary Meeting	Hamilton

2.1. Council Calendar and Schedule of Committees
2022 Schedule of Committees of Te Pūkenga Council

Risk and Audit Committee

Name	Role	Meeting Dates
Peter Winder	Chair	24 February 2022
Kathy Grant	Member	21 April 2022
Sam Huggard	Member	28 April 2022
Murray Strong	Member	05 July 2022
		20 October 2022
		8 November 2022

Health, Safety and Wellbeing Committee

Name	Role	Meeting Dates
Sam Huggard	Chair	10 February 2022
Kim Ngarimu	Member	10 May 2022
Maryann Geddes	Member	22 July 2022
Murray Strong	Member	18 October 2022

Capital Asset Management and Infrastructure Committee

Name	Role	Meeting Dates
Kathy Grant	Chair	23 February 2022
Murray Strong	Member (ex-Officio)	13 April 2022
Peter Winder	Member	12 July 2022
Tania Hodges	Member	13 September 2022
		1 November 2022
		6 December 2022

Appointment and Remuneration Committee

Name	Role	Meeting Dates
Maryann Geddes	Chair	4 March 2022
Kim Ngarimu	Member	1 April 2022
Murray Strong	Member	4 July 2022
		13 September 2022
		8 November 2022

Transformation Committee

Name	Role	Meeting Dates
Murray Jack	Chair	5 April 2022
Sir Brian Roche	Member	10 May 2022
Murray Strong	Member	24 May 2022 (if needed)
Kim Ngārimu	Member	28 June 2022
Peter Winder	Member	2 August 2022
		September 2022 (tbc)
		October 2022 (tbc)
		November 2022 (tbc)
		December 2022 (tbc)

Interim Kaimahi Advisory Committee (IKAC)

Name	Role	Meeting Dates
Heath Sawyer	Co-Chair	10 February 2022
Nippy Paea	Co-Chair	22 March 2022
Andrea Armstrong	Member	4 May 2022
Ang Cooper	Member	15 June 2022
Barry Paterson	Member	28 July 2022
Bill Rogers	Member	5 September 2022
Craig Ludlow	Member	18 October 2022
Henry Ma'alo	Member	30 November 2022
Ian MacDonald	Member	TBC December 2022
Jessica Costall	Member	
Jody Takimoana	Member	
Linda Aumua	Member	
Mary-Liz Broadley	Member	
Melissa Connolly	Member	
Ramari Raureti	Member	
Rhys Thurston	Member	
Scott Casley	Member	
Warwick Shillito	Member	

Interim Learner Advisory Committee (ILAC)

Name	Role	Meeting Dates
Jordan Gush	Co-Chair	1 February 2022
Dahrian Watene	Co-Chair	12 April 2022
Henry Geary	Member	2 June 2022
Lupe Kautoke	Member	16 August 2022
Nina Lee Griffith	Member	4 October 2022
Hamish Duncan	Member	TBC December 2022
Ezra Tamati	Member	
Skyla Flower	Member	

Interim Māori Advisory Committee (Komiti Māori)

Name	Role	Meeting Dates DRAFT
Josie Keelan	Co-Chair	20 January 2022
Bentham Ohia	Co-Chair	24 February 2022
Te Pūoho Katene	Member	17 March 2022
Ramari Raureti	Member	21 April 2022
Glenda Taituha	Member	19 May 2022
Jasmine Te Hira	Member	16 June 2022
Dahrian Watene	Member	21 July 2022
		18 August 2022
		15 September 2022
		20 October 2022
		17 November 2022
		TBC December 2022



Te Pūkenga Council

Register of Interests as at 27 April 2022

Name	Interest	Nature of Interest
Murray Strong Chairperson	Centre of Digital Excellence	Chairperson
	Tai Poutini Polytechnic Limited	Director
	The Open Polytechnic of New Zealand Limited	Director
	Southern Lakes Events Investment Panel	Independent Chairman
	Work Based Learning Limited (Te Pūkenga Subsidiary)	Director
	Digital Transformation Programme Board, New Dunedin Hospital, Southern District Health Board	Independent Chairman
Kim Ngārimu Deputy Chairperson	Medical Council of New Zealand	Council member
	Waitangi Tribunal	Member
	Te Māngai Pāhō Māori Broadcasting Funding Agency	Board member
	NTK Limited and Tāua Ltd	Director and shareholder
	Herewini Te Koha, CE of Te Rūnanganui o Ngāti Porou, signatory to regional submissions on RoVE	Husband
	Tairāwhiti DHB	Chair
	Northland Polytechnic Limited (NorthTec)	Director
	Eastern Institute of Technology Limited (EIT)	Director
	Gisborne DHB Laundry Services	Chair
Mary-Ann Geddes Member	ServiceIQ	Director
	Ara Institute of Canterbury Limited (Ara)	Director
	Otago Polytechnic Limited	Director
	Southern Institute of Technology Limited (SIT)	Director
	Work Based Learning Limited (Te Pūkenga Subsidiary)	Director
Kathy Grant Member	Leslie Groves Home & Hospital	Person closely related Board member
	Dunedin Diocesan Trust Board	Person closely related Chair
	Nelson Marlborough Institute of Technology Limited (NMIT)	Director
	Wellington Institute of Technology Limited and Whitireia Community Polytechnic Limited	Director
	Central Lakes Trust (as from 1 December)	Trustee
	Southern Cross Health CLT Limited	Director
	Waitaki District Health Services Limited (from 1 March 2022)	Director
Peter Winder Member	McGredy Winder & Co	Director
	McGredy Winder Family Trust	Trustee
	Sound of Music Education Ltd	Director
	Unitec New Zealand Limited (Unitec)	Director
	Manukau Institute of Technology Limited (MIT)	Director
	Three Waters National Transition Unit Board (notified 22 February 2022)	Member



Te Pūkenga

2.2. Register of Interests

Name	Interest	Nature of Interest
Sam Huggard Member	350 Aotearoa Charitable Trust	Trustee
	Centre for Labour, Employment and Work, School of Management, Victoria University of Wellington	Advisory Board Member
	Tai Poutini Polytechnic Limited (TPP)	Director
	Western Institute of Technology at Taranaki Limited (WITT)	Director
	E tū union	Employee
	Lottery Grants Board Community and Outdoor Safety Committees	Member
	Trade for All Ministerial Advisory Group	Member
	Attract and Develop a Skilled Workforce Working Group and Partnership Focus Group - Advanced Manufacturing Industry Transformation Plan	Member
	Universal College of Learning (UCOL) Limited	Member (ex Officio)
	Future of Work Tripartite Forum (notified 1 March 2022)	E tū representative
Tania Hodges Member	Digital Indigenous Ltd	Managing Director and Shareholder
	Whanau.com Trust	Trustee
	Waikato Institute of Technology Limited (Wintec)	Director
	Toi Ohomai Institute of Technology Limited	Director
	Waikato Tainui Koiora Strategy Panel	Independent Member
John Brockies Member	Branz Inc, Branz Ltd, Branz Pty Ltd	Director
	Resolve Group Ltd	Director
	Walworth Ltd	Director
	Waiari Project Advisory Board (Tauranga City Council)	Chair
	Civic Centre Group (Tauranga City Council)	Independent Chair
	Te Maunga Project Advisory Board (Tauranga City Council)	Chair
	Northland Polytechnic Limited (NorthTec)	Director
	Work Based Learning Limited (Te Pūkenga Subsidiary)	Director
Tagaloatele Dr Peggy Fairbairn-Dunlop Member	UNESCO National Commission	Commissioner
	Vinepa Trust	Director
Heath Sawyer Member	Nil	
Jordan Gush Member	Nil	
Teorongonui Josie Keelan Member	Unitec Institute of Technology	Student Supervisor (Masters) & Thesis Examiner



Te Pūkenga

2.2. Register of Interests

Interests Declaration – All Members

Name	Interest	Nature of Interest	Date Notified
All Members	Deed of Indemnity executed on behalf of the Company (in the form approved by NZIST Council on 1 April 2020) indemnifying each Director in respect of the matters stipulated in the Deed.	Indemnified person, as defined in the Deed	1 April 2020



Pūrongo Kaunihera a Te Pūkenga

27 April 2022

Title:	Minutes of the Meeting held 15 March 2022
Provided by:	Lynnette Brown – Council Secretariat
For:	Approval

Recommendation

It is recommended that the Council:

1. Approve the open minutes of Te Pūkenga Council meeting held on 15 March 2022 as a true and correct record



Te Pūkenga - New Zealand Institute of Skills and Technology (Te Pūkenga)

Minutes of a meeting of the Council of Te Pūkenga (the Council)

Tuesday, 15 March 2022

Minutes

These are the open minutes of a meeting of Te Pūkenga Council held at 9.00 am on Tuesday, 15 March 2022 via Zoom videoconferencing

Present:

Council	Murray Strong (Chairperson)	Kim Ngārimu (Deputy Chairperson)
Members	Maryann Geddes	Kathy Grant
	Sam Huggard	Tania Hodges
	Peter Winder	Tagaloatele Peggy Fairbairn-Dunlop
	John Brockies	Heath Sawyer
	Teorongonui Keelan	Jordan Gush
In Attendance	Stephen Town - Chief Executive	Vaughan Payne – DCE Operations
	Warwick Quinn - DCE Employer Journey and Experience	Marina Matthews – Chief Advisor to Chief Executive
	Angela Beaton - DCE Delivery and Academic	Ana Morrison - DCE Partnerships and Equity
	Lynnette Brown - Council Secretariat	Tania Winslade - DCE Learner Journey and Experience
	Gillian Hamilton - Executive Assistant	Stephen Henry - Kaiwhakaura, Transformation and Transition
	Phillip Jacques - Interim Director Finance (Items 8.2 and 12.1 – 13.2 only)	Janine Kapa - Kaikōkiri/Director - Te Pae Tawhiti (Item 5 only)
	Clarke Raymond - Director Strategy & Information (Item 11.6 only)	Sinead Hart – Director – Legal and Risk (Items 13.1 – 14.1 only)

Quorum

The Chair noted that a quorum of members was present at the meeting and declared the meeting open.

Karakia

The meeting was opened with a karakia by Kim Ngārimu.

Open Minutes

1. **Welcome/Apologies/Notices**

The Chair welcomed everyone to the meeting and noted apologies from Tagaloatele Peggy Fairbairn-Dunlop for a brief part of the open session.

2. **Administration**

2.1. **Council Calendar and Schedule of Committees**

Noted.

2.2. **Register of Interests**

The register of interests was noted and no conflicts with matters on the agenda were declared.

2.3. **Annual Declaration of Interests**

The Council:

- a. Received and noted the contents of the declaration of interests provided by each member of Council; and
- b. Noted that Declarations of Related Parties have been provided, reviewed by the Chair (and in the case of the Chair the Deputy Chair) and recorded; and
- c. Noted that all members declared that no gifts exceeding \$100 have been received in the year ended 2021 in the context of their role as a Te Pūkenga Council Member.

No matters of concern were raised with the contents of the declarations.

2.4. **Minutes of the meetings held:**

Open meeting held 3 February 2022

e-meeting 8 February 2022 Resolution Otago Deputy Chair

e-meeting 28 February 2022 WBL Staff Rep

e-meeting December-January Subsidiary Vaccination Policies

Resolved:

The Council:

- a. Approved the minutes of Te Pūkenga Council open meeting held on 3 February 2022 as a true and correct record; and

Moved: M Strong

Seconded: K Grant

CARRIED

- b. Approved the minutes of Te Pūkenga Council e-meeting held on 28 February 2022 in respect of the Staff Representative for Work Based Learning Ltd as a true and correct record; and

Moved: M Strong

Seconded: P Winder

CARRIED

- c. Noted the record of approvals via e-meetings for the Subsidiary Vaccination Policies for December 2021 and January 2022; and
- d. Noted the 8 February Council resolution in respect of the appointment of Otago Polytechnic Limited Deputy Chair.

2.4.1. **Matters Arising**

2.5. **Action List – Open**

No open items

3. **Chief Executive’s Report (Verbal)**

The Council received the Chief Executive’s verbal report and noted:

- The network continues to manage a challenging start to the year with Omicron and there is good sharing amongst the network on ways to manage this
- Enrolments have returned to 2020 levels, 2021 was an exception to the normal
- There is a hesitancy for learners to return to campus with the current COVID environment. Work continues to reassure learners that the campus is a safe place to study
- Te Pūkenga travel policy is being regularly reviewed alongside COVID levels and it is hoped that a resumption of more flexible travel arrangements can be made soon.

4. **Equity Update**

The Council received the report which provided an update from the February 2022 Equity Workshop including progress of the Equity Strategy development.

The Council agreed to an Equity Strategy workshop on 26 April 2022 and noted some of the activities that are already underway across Te Pūkenga to address inequities for learners which are reported separately on Te Pūkenga Work Plan.

5. **Te Pae Tawhiti Action Plans Quarterly Report Q4 2021**

The Council received the report and noted the next quarterly report will be provided in June 2022.

Management advised that the Māori cultural capability framework is in development and will be launched in 2023. Information is being sought as to current capability within the network.

Council noted the demands on staff due to COVID and particularly Te Pae Tawhiti champions and supported the repriorisation of activities with a more focused and sequenced approach to reporting.

6. **Reports from Committees**

6.1. **Relationship Agreements and Work Programmes for the Interim Learner Advisory Committee (ILAC) and Interim Staff (Kaimahi) Advisory Committee (IKAC)**

The Council received the report and noted Council's feedback in relation to the importance of the sequencing of the work programmes dovetailing into the appropriate Committees and through to Council for discussion and approval.

Resolved:

The Council:

- a. Approved the draft Relationship Agreements and Work Programmes for the Interim Learner Advisory Committee (ILAC) and Interim Staff (Kaimahi) Advisory Committee (IKAC); and
- b. Noted ILAC and IKAC Co-Chairs involvement in developing the relationship agreements and work programmes, and that the draft documents were circulated to all ILAC and IKAC members for review and feedback; and
- c. Noted that the draft relationship agreement is not a legal agreement but will constitute the agreed protocols and means of engagement between Council and the Interim Advisory Committees so there is clarity as to process and expectations.
- d. Delegated authority to the Council Chair and Deputy Chair to finalise any amendments to the documents if required, in consultation with the ILAC and IKAC Co-Chairs, and sign the final documents on behalf of Council.

Moved: M Strong

Seconded: K Grant

CARRIED

6.2. Komiti Māori Work Plan

The Council received the report and noted Komiti Māori has reviewed and discussed its priorities and procedures for 2022 and how it can best discharge its statutory function in advising Te Pūkenga Council.

Resolved:

The Council approved the draft 2022 Komiti Māori Workplan.

Moved: M Strong

Seconded: T Hodges

CARRIED

6.3. Te Poari Akoranga - Minutes from Open Poari Akoranga meeting from 9 February 2022

The Council received the report and noted the key points in relation to:

- Quality Assurance and Academic Regulatory Framework update
- Unification of Programmes update
- Membership approved for three Ohu Whakahaere (subcommittees of the Academic Board), which will be operational before 2023:
 - i. Te Ohu Whakahaere Quality
 - ii. Te Ohu Whakahaere Approvals
 - iii. Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate

Further discussion included:

- Breadth of experience and representation from the work-based learning within the membership
- An update on the considerations being given to supporting the streamlining of processes for decisions to support the unification of programme approval process

The Council:

- a. Received the academic report from Te Poari Akoranga meeting held online via Teams on 9 February 2022; and
- b. Received the approved membership lists for Ngā Ohu Whakahaere Quality, Approvals and Rangahau Māori, Research and Postgraduate.

6.4. Wellbeing and Safety Committee – Draft Minutes of Meeting held 10 February 2022

The Council received a verbal update from the Chair of the Wellbeing and Safety Committee and noted the draft minutes of Te Pūkenga Wellbeing and Safety Committee meeting held on 10 February 2022.

Matters considered by the Committee included:

- Te Pūkenga Officer Engagement on Safety, Wellbeing and Health Matters and approach
- Te Pūkenga Hauora | Wellbeing Framework
- Te Pūkenga Covid-19 Vaccination Policy specifically as it relates to Governance
- Flexible Working Policy and Procedure as delegated to the Committee by the Council
- Rapid Antigen Testing
- Independent of Self-Assessment of health and safety practices across the network

7. Formal Motion for Moving into Committee

The Chair moved that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as outlined below;

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.	Administration		
8.1.	Minutes from public excluded meeting held 3 February 2022 and e-meeting 18 February 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.1.1.	Matters Arising	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.2.	Action List	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.3.	Draft Council Work Plan 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.	CE Report (Verbal Update)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
10.	Engagement and Partnering		
10.1.	Workforce Development Council – Tumu Whakarae, Phil Alexander-Crawford, Hanga-Aro-Rau	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	Strategy		
11.1.	Integrated Work Plan	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.2.	Reform of Vocational Education (RoVE) – February 2022 Update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.3.	Operating Model	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.4.	International Strategy	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
11.5.	Digital Strategy	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
12.	Financial Reports		
12.1.	Te Pūkenga Group Draft December 2021 Financial Report	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
12.2.	Report from Risk and Audit and Recommendations	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
12.2.1.	<p>Treasury</p> <ul style="list-style-type: none"> • Treasury Policy Amendment 	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for</p>

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
	<ul style="list-style-type: none"> Subsidiary Borrowing Limits 	<p>between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
12.2.2.	Annual Report (early draft) and Timeline	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.2.3.	Risk and Audit Terms of Reference	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.2.4.	Audit NZ Engagement Letter 31 December 2021 and 2022 and Audit Fees Proposal 31 December 2021	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Risk Management		
13.1.	Policy and Risk Update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		employees of any organisation in the course of their duty	LGOIMA, as a body to which LGOIMA applies).
13.2.	Status Report on Te Pūkenga Policy Review	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.3.	Vaccination Update (Verbal)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Subsidiaries		
14.1.	Corporate Governance - AGM Resolution	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Reports from Committees		
15.1.	Risk and Audit Committee Meeting – Draft Minutes of Meeting held 22 February 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		employees of any organisation in the course of their duty	
15.2.	Capital Asset Management and Infrastructure Committee Meeting – Draft Minutes of Meeting held 23 February 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.3.	Appointments and Remuneration Committee Meeting – Draft Minutes of Meeting held Friday, 4 March 2022	<p>9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.4.	Te Poari Akoranga - Minutes from Closed Poari Akoranga meeting from 9 February 2022	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
16.	Reports from Advisory Committees		
16.1.	Learner Appointments	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
16.2.	Komiti Māori Learner Appointment	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
17.	Inwards Correspondence		
17.1.	Letter to Minister Hipkins 30-01-2022	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
17.2.	Letter to Minister Hipkins 16-02-2022	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
18.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
19.	Papers for Information - Document Library	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under

2.3. Minutes of the meetings held: • Open meeting held 15 March 2022

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
	<ul style="list-style-type: none"> •Brand Transition Update •Statement of Performance Expectations Final •Te Pūkenga Covid-19 Policy Final 	<p>prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	<p>section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>

And, the Chair moved that certain employees namely Stephen Town, Vaughan Payne, Marina Matthews, Gillian Hamilton, and Lynnette Brown; from Te Pūkenga be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

And Warwick Quinn, Angela Beaton, Phillip Jacques, Ana Morrison, Tania Winslade, Paki Rawiri, Stephen Henry, Clarke Raymond, Janine Kapa, and Sinead Hart will join the meeting during the public excluded session as required to speak to specific items.

2.3.1. Matters Arising

2.4. Action List - Open - Nil

3. Chief Executive's Report (Verbal)



Pūrongo Kaunihera a Te Pūkenga

Council Report

27 April 2022

Title	National Strategic Disability Action Plan for Horizon One
Provided by	Tania Winslade, DCE Learner Journey & Experience
Authors	Kirstin Te Wao-Edmonds, Director Learner Wellbeing & Services
For	Approval

Te Taunaki | Recommendation(s)

It is recommended that the Council:

a.	Approves the National Strategic Disability Action Plan.
b.	As part of next steps for implementing the Strategic Disability Action Plan Te Pūkenga Council participates in a disability confidence building workshop in May 2022.

Te Tāhuhu Kōrero | Background

Currently 26,000 (10%) of Te Pūkenga learners identify as having a disability. Given the percentage of the general disabled population is between 14 – 25%, the current figure of 10% most likely represents under-disclosure, or shows barriers to access and participation for learning with Te Pūkenga.

The development of a National Strategic Disability Action Plan is a Tertiary Education Commission (TEC) requirement and a direct response to the Te Rito Outcomes Framework by mitigating and removing the environmental barriers for disabled ākonga, as identified in the Te Rito Report – Part Three for Disabled Learners.

Specifically, the Strategic Disability Action Plan will:

- Deliver on what Te Pūkenga has indicated to ākonga, Māori, Pacific and disabled regarding what they can expect in Horizon One;
- Enable equity for disabled ākonga;
- Meet the commitments of the Te Pūkenga Charter and Council priorities; and
- Meets the TEC requirement for a single disability action plan to be submitted by Te Pūkenga in July 2022 as part of its annual Investment Plan.

To address the current needs of disabled ākonga, Te Pūkenga is working with subsidiaries to develop and enhance local disability action plans and ensure alignment with the National Strategic Disability Action Plan.

Te pūtake o tēnei pūrongo | Purpose of this report

The purpose of this report is to seek approval of the attached strategic disability action plan and proposed disability priorities for Horizon One.

Ngā Kōwhiringa me Te Tātaritanga | Options and analysis

In December 2021 a steering group was established to harness collective impact and support the development of a national strategic disability action plan drawing on the lived experiences of Te Pūkenga learners and (national and network) staff.

The plan has eight key objectives aligned to the eight opportunities identified in Te Rito Part Three, which aims to be met over the next five years.

The following three initiatives have been prioritized for implementation by horizon one:

1. Strategic Objective #2 – increase disability confidence through staff training across the network
2. Strategic objective #4 – commence implementation of the Accessibility Charter
3. Strategic objective #5 – improve consistency of data collection for learners with impairments

Te Pae Tawhiti | Tiriti Excellence Framework

Statistics NZ data shows that an estimated 26% of Māori live with an impairment of some kind, which is the highest rate for any ethnicity group in Aotearoa.

To enable greater participation and ensure relevance of provision, 33% of steering group members identify to help consider the specific barriers that disabled ākonga Māori face and culturally responsiveness solutions required in the context of disability within a learning environment. Further considerations towards Te Tiriti are outlined on page 3 of the plan.

Pānga ki Ngā Ākonga/Kaitukumahi | Learner/Employer Impact

The whakapapa and kaupapa of this initiative respond to what learners, whānau and staff have told Te Pūkenga through Te Rito. This plan demonstrates Te Pūkenga national leadership and provides strategic guidance to the network to deliver significant impact on learner success and wellbeing for disabled ākonga through a collective impact approach.

From an employer perspective, the strategic action plan includes various actions for improving support of disabled ākonga in specific to a work based learning environment, with employers and the WBL staff who support them (see objectives 2 & 9).

Ōritetanga | Equity Impact

Equity underpins the strategic disability action plan, as it seeks to address the barriers for disabled, Māori and Pacific ākonga, as identified in the Te Rito report and aligned with the Te Rito Outcomes Framework.

The continued support of rangatira Grant Cleland as a strategic consultant into significant Te Pūkenga programmes of work (i.e. Digital Strategy) and as a member of Te Pūkenga Equity Expert panel, and as such ensures equity remains a priority across all of this mahi.

4. National Strategic Disability Action Plan for Horizon 1

Te Uiuinga Whānui | Engagement

As mentioned, this mahi builds on the voices of learners and whānau captured in through the three Te Rito reports. Building on this, the strategic disability action steering group has been our key channel for engagement to develop the plan, leveraging our members wider networks to collect broader feedback on the elements and direction of the draft plan. We have also been speaking with the Tertiary Education Commission to ensure the plan meets their expectations once ready for submission in with Te Pūkenga Investment Plan in July 2022.

Ngā tino raru ka heipu mai | Key risks

There is a risk that undefined organisational ownership of objectives may delay or prevent implementation from occurring. Therefore, appropriate operational leads have been identified as new members to the existing steering group, which was approved by Te Pūkenga executive leadership team.

There is a risk that Covid -19 may impact on the ability to deliver on the objectives as planned if learner and staff health and wellbeing is impacted by spread or unexpected lockdowns are imposed across 2022. In order to mitigate this the team has prioritised what is delivered for 2023 with constant reviews informed by the network.

There is a risk that the work volume and competing priorities of learners and staff may impact on the delivery of the objectives, so the project team is working closely with network project leads to understand further priorities and adjust timeframes where possible.

Te tirohanga taha pūtea | Financial considerations

Implementation and consultative costs are budgeted for 2022. Local disability action plans are being managed and resourced by subsidiaries during 2022. The Investment Plan will capture detailed network costings from 2023.

Te Ahunga Ki Mua | Next steps

As part of next steps for implementing the National Strategic Disability Action Plan, it is proposed Te Pūkenga Council participates in a disability confidence building workshop in May 2022. The executive leadership team undertook a workshop last month. Following this, network-wide capability building planning will commence, as well as broader public relations activity to raise awareness of Te Pūkenga adoption of Accessibility Charter and commitment to increasing equitable outcomes for disabled ākongā.



Te hunga whai koha | Contributors and consultation

Group Engaged With	Commentary
Strategic Disability Action Steering Group (staff)	Representation: 11 members, 3 learners, 33% identify as Māori, 10% Pacific, 33% disabled, 1 WBL
Learner Success Leads (staff)	Representation: 21 members, Tier 3 Leaders including three from WBL
Tertiary Education Commission Advisor	Sara Williams – Principal Advisor, Learner Success Grant Cleland
National Disabled Students' Associations	Alice Mander

Ngā Tāpirihanga | Appendices

1. Te Pūkenga Strategic Disability Action Plan
2. Link to: [Te Rito Report – Part 3 Disabled Learner Insights](#)
3. Te Rito Outcomes Framework



Appendix 1

Te Pūkenga Strategic Disability Action Plan

1. Why do we need this Strategic Disability Action Plan?

Disabled ākonga (learners) are one of the most educationally disadvantaged groups within Aotearoa New Zealand.^{1 2 3 4 5} They face many barriers to their academic achievement in secondary and vocational education that need to be addressed.

The New Zealand Disability Strategy⁶ states that *‘disability is not something individuals have. Instead, ‘disability is the process which happens when one group of people creates barriers by designing a world only for their way of living, taking no account of the impairments that other people have.’*

The *Ministers Letter of Expectation* desires a nationwide network of provision that will promote equitable outcomes for disabled ākonga. The minister expects Te Pūkenga to meet the needs of all learners, in particular those who have been traditionally under-served by the education system including (without limitation) Māori, Pacific and Disabled ākonga.

2. The Te Rito Report for Disabled Learners

The *Te Rito Report for Disabled Learners* identified eight key barriers to academic achievement for disabled ākonga in vocational education. It shows that there are disabled ākonga who face significant barriers to their participation, achievement and pathways into vocational education and employment. We must take action to resolve the barriers that disabled ākonga have identified and face.

- a. Disabled ākonga told us that when they receive the right impairment-related learning support it makes a huge difference to their academic achievement and life in general.
- b. Kaimahi (support staff) wanted disabled ākonga recognised as an equity group, with more focus on resolving the systemic barriers impacting on disabled ākonga and more promotion of their abilities.

¹ Statistics New Zealand. (2013). *Labour Market findings from the 2013 New Zealand Census*. Wellington, New Zealand: Statistics New Zealand.

² Statistics New Zealand. (2020). *The disability gap 2018*. Wellington, New Zealand: Statistics New Zealand.

³ Statistics New Zealand. (2020). *Disability Status: The findings from the 2018 New Zealand Census*. Wellington, New Zealand: Statistics New Zealand.

⁴ Statistics New Zealand. (2020). *Measuring inequality for disabled New Zealanders: 2018*. Wellington, New Zealand: Statistics New Zealand.

⁵ Ministry of Social Development. (2016). *New Zealand Disability Strategy 2016–2026*. Wellington, New Zealand: Ministry of Social Development. Pg. 12-13.

4. National Strategic Disability Action Plan for Horizon 1

- c. We also heard that if the impairment-related learning support needs of disabled ākongā are not considered and there is no infrastructure to support them and their Kaiako (teaching and support staff), disabled ākongā will face barriers to their learning.
- d. We need to create an inclusive environment, where all Kaiako (teaching and support staff) who support disabled ākongā feel 'disability confident'.
- e. People at all levels of the vocational education system also need to take responsibility for supporting disabled ākongā, rather than just delegating this to disability support kaimahi (staff).

The eight key barriers in vocational education identified by the disabled ākongā and their support staff (kaimahi) were:

- a. Lack of disability confidence of some Kaiako (teaching and other staff).
- b. A range of issues impacting on disabled ākongā receiving the right learning support.
- c. Inaccessible Communication and Information about courses, academic requirements, available learning supports and digital platforms.
- d. Some disabled ākongā are reluctant to enrol with Disability Support Services (DSS) or provide impairment information because of their past experiences at secondary school.
- e. Some disabled ākongā are feeling overwhelmed and require additional support.
- f. Some face financial hardship and a lack of funding for impairment-related learning support, particularly for those with more complex needs.
- g. Lack of Academic & Employment Pathways for some disabled ākongā.
- h. Inaccessible physical environment for some disabled ākongā.

When learning support needs of disabled ākongā are not considered in teaching, learning and assessment, and there is not the infrastructure to support them and Kaiako (teaching and other staff), they will face significant barriers to their participation and achievement in vocational education.

The aim of this Strategic Disability Action Plan is to address these barriers over 3-5 years. This will also assist Te Pūkenga to meet the requirements for disabled ākongā in the Pastoral Care Code.

3. Who are disabled ākongā (learners)?

In this plan we have used the term 'disabled ākongā (learners)', to make the point like the Te Rito report has shown, that people with impairments are often 'disabled by their environment', rather than inferring that they are 'disabled' themselves. Disabled ākongā include those with permanent impairments, those with impairments resulting from long or short-term injury or illness, the Deaf community and those with learning disability, neurological or cognitive difficulties, mental health conditions and other hidden impairments. These impairments often last for 6 months or more. It is important to remember that disabled ākongā are diverse like the rest of our community. They include Disabled ākongā Māori, people with different impairments, Pacific ākongā and those from other cultural groups, women, international students, LGBTQIA communities, migrants, at-risk youth and older people, etc.

4. National Strategic Disability Action Plan for Horizon 1

We recognise that there will be some disabled people who will not be comfortable with the use of the term ‘disabled ākonga (learners)’ and would prefer to use ‘people with disability’ or nothing at all. Language is important and we respect these differences. It can also provide meaning and context which is why we use ‘disabled ākonga (learners)’, to make the point that these learners are often ‘disabled’ by their environment.

The Government’s intention is to develop a Ministry for Disabled People and to roll out the Enabling Good Lives (EGL) principles and approach. These principles include a core set of values relevant to how vocational education supports disabled ākonga now and into the future. They include self-determination, beginning early, person-centred, ordinary life outcomes, mainstream first, mana enhancing, easy to use and relationship building.

4. Commitment to Te Tiriti o Waitangi

In accordance with Te Tiriti o Waitangi, Te Pūkenga is focused on ensuring our services respond with excellence to the needs of Māori ākonga and their whānau, and to the aspirations of Iwi, Hapu and Māori communities throughout Aotearoa. The Strategic Disability Action plan recognises the unique place of Māori as tangata whenua of Aotearoa and the need to ensure services improve for the betterment of Māori, particularly disabled ākonga.

The Kia Orite Toolkit (Achieve/TEC, pg. 6) states the following:

‘Central to the Treaty partnership and the implementation of Treaty principles is a common understanding that specific strategies for Disabled ākonga Māori are to be developed and implemented in partnership with Disabled ākonga Māori and their whānau.’

During the implementation phase of the Strategic Disability Action Plan, strong partnerships with support networks will need be established and maintained, both regionally and nationally. Support networks will need to include whānau and community supports such as Māori tertiary providers and staff, specific Māori Support Services and Student Association for all Māori, Iwi and other community networks. Partnership should occur in good faith with mutual respect, co-operation and trust.

It will be important that this implementation also:

- a. Considers the specific barriers that Disabled ākonga Māori face and the thinking about cultural responsiveness in the context of disability.
- b. Ensures Te Pūkenga representative groups have fair representation of Disabled ākonga Māori and their whanau.
- c. Consists of training to build Disability Confidence from a cultural and Te Tiriti capacity.
- d. Includes culturally responsive service provision for those with anxiety and mental distress.
- e. Acknowledges that some Disabled ākonga Māori are reluctant to provide personal information about their impairment because of cultural perspectives of disability that leave them feeling of whakamā.

Statistics NZ information (2013 - 20) ¹⁻⁵ has shown that an estimated 26% of Māori live with an impairment of some kind. This is the highest rate for any cultural group in Aotearoa, despite an overall young age profile. Māori are more likely to have impairments and have higher disability rates in all age groups compared to other ethnic groups. This Strategic Disability Action Plan acknowledges that disabled people can simultaneously belong to

4. National Strategic Disability Action Plan for Horizon 1

multiple groups of under-served ākonga, and that mana-enhancing strategies must be used to protect cultural identity and enhance holistic well-being.

Overall, Māori disabled people are less likely to be employed or gain qualifications by a significant margin when compared to non-disabled people. According to Statistics NZ, education and employment outcomes for Māori disabled people are much worse than for other cultural groups.

This plan is evolving and will have ongoing development and implementation processes that will ensure an active partnership with Māori disabled ākonga, with their whānau, Iwi, hapū and other community support networks and promote equity for Disabled ākonga Māori.

5. Building a Partnership with Disabled Ākonga is an Essential Part of this Strategic Disability Action Plan

Tertiary providers need to consider disabled ākonga from the start with the design of buildings, course content, teaching practices, information and communication processes and support. It is essential that disabled ākonga with different impairments are active partners in the design and review of these activities and the overall development and implementation of this Disability Action Plan, as suggested in Whiria Ngā Rau.⁷ The National Disabled Students Association (NDSA) has been established to advocate on behalf of disabled ākonga and Te Pūkenga has signed a MOU with the NDSA. It is hoped that this will eventually lead to all Te Pūkenga subsidiaries having a strong representative disabled ākonga voice and partnership, linked to the NDSA. An essential element of the UN Convention, NZ Disability Strategy and the EGL is the active involvement of disabled people and their whānau in the design and implementation of their services and building disability leadership.

6. The Future Role of Disability Support Services (DSS) and Building an Accessible Infrastructure

With increasing disabled ākonga in vocational education, some Disability Support Services are struggling to meet this demand. Labour intensive services such as notetaking are under considerable pressure and these services are often required because the infrastructure is not accessible.

This Disability Action Plan aims to create transformational change with the support of disabled ākonga. One way of managing this demand is building a more accessible infrastructure across the Te Pūkenga network. This includes consistent recording of classes, providing accessible class notes and electronic course material, and taking advantage of the benefits of assistance technology that is now available. With size and scale of Te Pūkenga and the purchasing power across the network there is an opportunity to bulk buy licenses for assistive technology applications for use by subsidiaries and disabled ākonga.

Building a more accessible infrastructure and digital platforms will allow more disabled ākonga to integrate into vocational education with minimal support from DSS and Kaiako (teaching and other staff). This will also allow more time for DSS to be a resource for Kaiako and to support those disabled ākonga with more complex learning support needs.

While the investment required to implement this plan is yet to be established, we believe initial investments will be required with these priorities:

⁷ New Zealand Union of Students' Associations (20210. Whiria Ngā Rau: Progressing from student voice to partnerships - <https://www.students.org.nz/whiria-nga-rau>

4. National Strategic Disability Action Plan for Horizon 1

1. Supporting/mentoring to develop a strong disabled ākonga voice across the Te Pūkenga Network.
2. Developing training, resources and support to assist Te Pūkenga Kaiako (teaching and other support staff) to become more 'disability confident, including those in Work-based Learning Environments.
3. Enabling consistent data collection for disabled ākonga.
4. The adoption of the Accessibility Charter to provide accessible information in alternate formats across the Te Pūkenga network.
5. Reviewing how accessible digital platforms across the Te Pūkenga network are for disabled ākonga and the resources required to make these more accessible.
6. Determining how assistive technology could be tested across the Te Pūkenga network to build an accessible assistive technology infrastructure for disabled ākonga with different impairments to use.

It is also important that this plan considers Work-based Learning Environments (WBL) where support will be required to:

- Build the disability confidence of WBL kaimahi (staff) and employers who support disabled ākonga.
- Develop enrolment processes to identify the needs of these WBL ākonga and their employers.
- Ensure WBL digital platforms, communication and information is accessible.
- Make sure those involved with WBL environments have access to other Te Pūkenga Disabled Support Services and disability employment agencies.
- Create strong partnerships with these disabled ākonga and employers to identify their ongoing needs.

7. What will the Support of Te Pūkenga Disabled Ākonga Look Like In 5 Years?

With this Strategic Disability Action Plan we have tried to show that we have heard what disabled ākonga told us in the Te Rito report.

This plan will be successful when these priorities have been achieved across the Te Pūkenga network:

- Disabled ākonga have a strong representative voice and active partnership across the Te Pūkenga network, linked to the NDSA.
- The majority of Te Pūkenga Kaiako (teaching and other staff) are reporting an increase in their Disability Confidence.
- The Principles of Universal Design are being implemented, disabled ākonga report a more accessible infrastructure and use of assistive technology.
- Ākonga with different impairments receive the right learning support and can access information, communication and digital platforms.
- An increasing number of disabled ākonga feel safe to provide personal information about their impairment.

This Strategic Disability Action Plan has been developed with the generous assistance of many people throughout Aotearoa.

We particularly wish to thank the Strategic DAP Steering Group, the NDSA and other ākonga representatives, the Disability Leadership Group and various other Te Pūkenga kaimahi who have provided their valuable feedback about this plan.

Strategic Disability Action Plan

Objective 1: Creating a Strong Partnership with Disabled Ākonga across the Te Pūkenga Network

What outcomes do you want to achieve with this activity?		
<ol style="list-style-type: none"> 1. Disabled ākonga have a strong voice and active partnership on the Te Pūkenga Council, Learner Advisory Committee, the Strategic DAP Steering Group and Subsidiary DAP reference groups and student councils. 2. Disabled ākonga with different impairments have strong input in the design of buildings, course content, teaching practices, information and communication processes and learning support. 		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Determine how to develop a strong partnership with disabled ākonga on the Te Pūkenga Council, Learner Advisory Committee, Strategic DAP SG, Subsidiary DAP reference groups and student councils. 2. Develop regular engagement processes with disabled ākonga across the Te Pūkenga network to identify and resolve barriers they face on an ongoing basis, in line with Whiria Ngā Rau. 3. Te Pūkenga subsidiaries have and partner with representative disabled learner groups, ideally linked to the National Disabled Students Association (NDSA). 4. Determine what support and mentoring is required to develop a strong disabled ākonga voice across the Te Pūkenga Network. 5. Obtain feedback from ākonga with different impairments to ensure the actions related to other objectives in this Strategic DAP are improving the support they receive. 	2022/23 2023/24	<u>Lead Team</u> Learner and Whanau Engagement. <u>Support Team:</u> Learner Wellbeing and Services. To be confirmed
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. No. of Disabled ākonga on the groups above. 2. No of subsidiaries with representative disabled learner groups, linked to the NDSA. 3. No of subsidiaries with representative disabled learner groups who feel as though they are meaningful partners in decision making. 4. Disabled ākonga on the LAC, Reference Group for disabled ākonga and LLG feel as though they are meaningful partners in decision making. 5. No. of training courses & mentoring to build disability leadership of disabled ākonga. 6. Through these groups barriers are identified, the no. of solutions identified & addressed. 7. % of subsidiary DAPs working on barriers and solutions addressed. 8. Te Pūkenga Learner Satisfaction Surveys identify progress with resolving barriers disabled ākonga face or those requiring further work. 		

Objective 2: Building Disability Confidence across the Te Pūkenga Network

What outcomes do you want to achieve with this activity?		
<ol style="list-style-type: none"> 1. Develop Kaiako (teaching and support staff) understanding of the educational and other barriers disabled ākonga face. 2. Training and resources are developed to support Kaiako with inclusive teaching practices, learning support and assessment. 3. Course design, curriculum, delivery and assessment includes the Principles of Universal Design in Education for disabled ākonga. 4. Kaiako have the right support to ensure they have the right attitude, behaviors and can provide the right outcome (learning support) for disabled ākonga with different impairments to achieve. 		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Identify the training needs of Kaiako (teaching and support staff) across the Te Pūkenga Network. 2. Te Pūkenga Kaiako access the online disability equity training being developed by the TEC in 2022. 3. Develop consistent training and resources to assist Kaiako to become ‘disability confident’, including a stocktake of what is already available. 4. Determine the support, mentoring and resources smaller subsidiaries and work-based learning environments require. 5. Determine how to implement the Principles of Universal Design in Education in all course design, curriculum, delivery and assessment across the Te Pūkenga Network. 6. Develop monitoring processes to ensure that these systems are making a difference for Te Pūkenga Kaiako. 	<p>2022/23</p> <p>2023/24</p> <p>2024/25</p>	<p><u>Lead Team</u> Operations (People & Culture).</p> <p><u>Support Team:</u> Equity Team.</p> <p>To be confirmed</p>
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. No. of training & resources available, co-designed with disabled ākonga. 2. No. of TP/subsidiary Kaiako completed DC training including the TEC online training. 3. Measure of DC change through training (1 – 5 DC Score at Start/Afterwards). 4. % of Kaiako feeling DC to support disabled ākonga. 5. % of Kaiako feeling DC to support disabled ākonga from smaller subsidiaries and work-based learning. 6. % Kaiako completing Assistive Technology training and feeling DC 7. No. of academic programmes reviewed against the Principles of Universal Design for course design, curriculum, delivery and assessment. 8. Te Pūkenga Learner Satisfaction Surveys report improvement in DC of Kaiako re: right support, attitude and outcome. 9. No. of solutions identified and addressed 		

Objective 3: Ensure disabled ākonga receive the right learning support

What outcomes do you want to achieve with this activity?		
Across the Te Pūkenga network and subsidiaries the issues in the Te Rito report causing delays or preventing disabled ākonga getting the right learning support are resolved. This includes culturally relevant and respectful support services and strategies.		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Identify the issues causing delays or preventing disabled ākonga getting information about support. 2. Develop processes to obtain more consistent data about the progress of ākonga with different impairments. 3. Review whether disabled ākonga should require a diagnosis to receive support if they have obvious impairment-related learning support needs. 4. Build strong partnerships with agencies in the disability and wider community who can support disabled ākonga and Te Pūkenga staff. 5. Develop nationally consistent policies, procedures and guidelines for inclusive teaching practices, learning support and assessment. 6. Design monitoring processes to ensure these systems are making a difference for disabled ākonga and Kaiako (teaching and support staff). 	<p>2023/24</p> <p>2024/25</p>	<p><u>Lead Team</u> Learner Wellbeing and Services.</p> <p><u>Support Teams:</u> ADI (teaching frameworks and associated frameworks). Operations (ICT/ISSP). LJ&E (Learner Insights & Evaluation). LJ&E (Learner & Whānau Engagement). To be confirmed</p>
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. No. of disabled ākonga identified at enrolment. 2. % of disabled ākonga accessing DSS, compared to enrolment. 3. Te Pūkenga Learner Satisfaction Surveys identify progress with resolving these barriers or requiring further work. 4. % Retention rates throughout the learner journey for disabled ākonga. 5. % of course success rates for disabled ākonga. 6. No. of solutions identified and addressed. 7. No. of agency partners. 8. Evidence collected by Subsidiary Equity Funding Reports: No. declaring when enrolling or re-enrolling. Disabled ākonga accessing disability support services. Number on a waitlist. Estimated cost of supporting disabled ākonga. No. of staff specifically supporting disabled ākonga. No. of general staff providing support. 		

4. National Strategic Disability Action Plan for Horizon 1

Independent advocacy. Impairments of those accessing disability support services. No. of learning supports provided by category. Main challenges. Highlights/successes. Initiatives developed to support disabled ākongā. Emerging needs of disabled ākongā.

Objective 4: Information and communication access that considers disabled ākongā who require this in alternate formats and use assistive technology

What outcomes do you want to achieve with this activity?		
<ol style="list-style-type: none"> Digital strategies and platforms across the Te Pūkenga network are accessible for all disabled ākongā and consider those using assistive technology and those involved with work-based learning. Key information and communication that disabled ākongā require is accessible to those with different impairments who require this in alternate formats and who use assistive technology, including those involved with work-based learning. The barriers to online and other learning for those disabled ākongā with limited computer literacy skills, access to devices, wifi and data for online learning are resolved. This considers those with specific learning disabilities, the Deaf community, those with neuro-diverse and other conditions, etc. 		
What are the tasks required to achieve these outcomes?	Target Date:	Lead Delivery Team
<p><u>Implementing the Accessibility Charter Programme</u></p> <ol style="list-style-type: none"> Senior Te Pūkenga kaimahi attend a webinar about the Accessibility Charter. Training and guidelines created for Te Pūkenga kaimahi about accessible information/communication. Determine the process for implementing the Accessibility Charter across the Te Pūkenga network. Determine the infrastructure required to provide information in alternate formats across Te Pūkenga. New and existing projects are identified. This should include the digital strategy, structures for creating alternate formats and what is required to support Kaiako. Design monitoring processes to ensure these systems are making a difference for disabled ākongā and Kaiako (teaching and support staff). 	<p>2022/23</p> <p>2023/25</p>	<p><u>Lead Team</u> Comms & Marketing. Lead: Graham Bethuen.</p> <p><u>Support Team:</u> Operations (P & C), (ICT/ISSP). To be confirmed</p>
<p>Possible Annual Metrics</p> <ol style="list-style-type: none"> No. of AC webinars and resources provided. No. of senior staff and subsidiary Kaiako completed AC training. Measure of confidence from the training (1 – 5 DC Score at Start/Afterwards). % of Kaiako feeling confident providing accessible info. AC Project Sponsor & Team Appointed. Implementation Plan developed. No. of AC Champions. Infrastructure and resources required to provide information in alternate formats determined. No. of new and existing projects and progress identified to determine further work required. No. of solutions identified and addressed. Te Pūkenga Learner Satisfaction Surveys report improvement in accessible information and digital platforms. 		

Objective 5: Create safe environments to provide personal information about an impairment

What outcomes do you want to achieve with this activity?		
<ol style="list-style-type: none"> 1. More disabled ākongā are comfortable to enrol with Disability Support Services and provide impairment-related information, so they can get the right learning support and overcome their fear of doing this. 2. All subsidiaries use a consistent set of enrolment questions to identify impairment-related learning support needs, including those in work-based learning environments. 		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Work with NDSA on how to create safe environments for disabled ākongā to provide impairment-related information. 2. Create consistent set of impairment related enrolment questions used across Te Pūkenga. 3. Develop and implement guidelines on how to create safe environments for disabled ākongā. 4. Design monitoring processes to ensure these systems are making a difference to disabled ākongā. 	2023/24	<u>Lead Team</u> Learner Wellbeing and Services. <u>Support Teams:</u> ADI (Enrolment). To be confirmed
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. No. of disabled ākongā declaring impairment at enrolment. 2. % of disabled ākongā accessing disability support services. 3. % of subsidiaries using consistent enrolment questions. 4. % of subsidiaries implementing guidelines. 		

Objective 7: Creating an accessible physical environment for disabled learners

What outcomes do you want to achieve with this activity?		
The physical environments that Te Pūkenga disabled learners study or train in are accessible.		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Regular physical access audits for new and altered buildings. 2. Develop Annual Physical Access Plans across the Te Pūkenga network. 3. Commit funds to improve physical access; in partnership with disabled ākonga/disability support kaimahi. 4. Determine whether the funding required to complete this work is sufficient and whether further advocacy is needed with TEC and other funders. 	2023/25	<u>Lead Team</u> Capital Assets (Facilities) and Capital Asset Management Strategy (CAMS). <u>Support Teams:</u> Finance. LJ&E (Learner Insights and Evaluation). To be confirmed
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. % of subsidiaries with Annual Physical Access Plans where they have: <ul style="list-style-type: none"> • Committed funds • Partnered with disabled ākonga and disability support staff (kaimahi). 2. No. of physical access audits of new and altered buildings and physical access routes. 3. Te Pūkenga decides whether more funding is required to complete this work and if further advocacy is required. 		

Objective 8: Ensuring the funding model and other support removes barriers for disabled ākonga who face financial hardship and who have high supports needs

What outcomes do you want to achieve with this activity?		
<ol style="list-style-type: none"> 1. Funding allows the learning support needs of Te Pūkenga disabled ākonga with high support needs to be met. 2. Consistent withdrawal policies exist across the Te Pūkenga network that allow withdrawal without academic or financial penalty if ākonga withdraw because of an impairment. 		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Advocating for more funding to address increasing demand and support those with high support needs. 2. Negotiate national purchasing arrangements across Te Pūkenga – assessments, assistive technology, etc. 3. Develop nationally consistent policies and procedures so disabled ākonga are not disadvantaged financially if they study part-time, withdraw or don't pass all their courses due to an impairment. 4. Design monitoring to ensure that these support systems are making a difference for disabled ākonga. 	2023/25	<u>Lead Team</u> LJ&E (Learner Insights and Evaluation). LJ&E (Learner Wellbeing and Services). <u>Support Teams:</u> Finance. To be confirmed
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. No. disabled ākonga across the network, particularly those with high support needs. 2. % of Subsidiary TEC Equity funding reports that identify more funding required to support disabled ākonga. 3. Nationally consistent: <ul style="list-style-type: none"> • Bulk arrangements for assessments, Assistive Tech, etc. • Policies for those facing financial hardship. 4. Learner Satisfaction Surveys report improvement in support for these ākonga. 		

Objective 9: Disabled ākonga have equitable access to vocational learning pathways and employment

What outcomes do you want to achieve with this activity?		
All Te Pūkenga disabled ākonga have equitable access to vocational learning pathways and support that leads to employment.		
What are the tasks required to achieve these outcomes?	Target Date:	Proposed Lead Delivery Team
<ol style="list-style-type: none"> 1. Resolve the barriers for disabled ākonga who don't have equitable access to vocational learning pathways including those with learning (intellectual) disability, some Deaf people, with SLD, neuro diverse conditions, etc. 2. Develop partnerships with disability employment agencies to create more employment opportunities for disabled ākonga. 3. Create training, support and resources for WBL staff who support employers and disabled ākonga with work-based training, to ensure they are disability confident. 4. Find out what employers needs to support disabled ākonga and create these support systems. 5. Design monitoring processes to ensure WBL kaimahi and employers feel disability confident and the disabled ākonga are receiving the right impairment-related learning support to succeed with work-based training. 	2023/25	<i>Vocational Pathways:</i> <u>Lead Team</u> Academic Delivery. Partnerships & Equity. <u>Support Teams:</u> Work Based Learning. <i>Employment: <u>Lead Team</u></i> Employer Journey and Experience. Work Based Learning. <u>Support Teams:</u> Partnerships & Equity. To be confirmed
Possible Annual Metrics		
<ol style="list-style-type: none"> 1. No. of projects to resolve the barriers for disabled ākonga who don't have equitable access to vocational learning pathways. 2. No. of people with learning (intellectual) disability, some with SLD and neuro diverse conditions completing further study. 3. No. of disabled ākonga in WBL receiving impairment related learning support. 4. No. of training programmes and resources for WBL staff and employers. 5. No. of WBL staff and employers completing this training. 6. Measure of DC change through this training (1 – 5 DC Score at Start/Afterwards). 7. % of WBL staff and employers feeling DC to support disabled ākonga. 8. No. of links between DSS & WBL staff established. 9. % Retentions rates for these WBL ākonga. 10. No. of partnerships with Disability Employment Agencies across the Te Pūkenga network. 11. % of Graduate Destination Surveys with disabled ākonga who have a job or are doing further study. 		

Building an Infrastructure to Ensure Disabled Ākonga Receive Consistent Support Across the Te Pūkenga Network

Summary of Key Actions

What outcomes do you want to achieve with this activity?					
A consistent infrastructure is developed across the Te Pūkenga Network that enables all Kaiako (teaching and support staff) to be 'disability confident' and to provide effective impairment-related learning support for all disabled ākonga.					
What are the actions required to achieve this outcome?	2022	2023	2024	2025	2026
<u>Key Priorities Project Areas for 2022/23</u>					
1. Disability Action Plans at both the strategic and subsidiary levels to resolve the barriers identified in the Te Rito report for disabled ākonga.					
2. Determine the resources required to implement this strategy and infrastructure.					
3. Determine how the needs of disabled ākonga are considered in the Operating Model on an ongoing basis.					
4. Determine how to develop an active partnership with disabled ākonga with different impairments					
5. Determine what is required to ensure Kaiako (teaching and support staff) are disability confident across the Te Pūkenga network and have consistent ongoing training and resources to assist them to effectively support disabled ākonga with online and other teaching, learning and assessment.					
6. Decide how to implement the 'Accessibility Charter Programme' across the Te Pūkenga network to improve information and communication access for disabled ākonga.					

4. National Strategic Disability Action Plan for Horizon 1

What are the actions required to achieve this outcome?	2022	2023	2024	2025	2026
7. Decide how to ensure the digital strategies/platforms, software and computer technology across the Te Pūkenga network is accessible to disabled ākonga with different impairments and who use assistive technology.					
8. Develop consistent enrolment questions for disabled ākonga and guidelines for creating safe environments to provide information.					
9. Develop consistent support systems to assist ākonga with mental distress across the Te Pūkenga network.					

Possible National Targets Across the Te Pūkenga Network Over the Next 3-5 Years
<ol style="list-style-type: none"> 1. Successful programme/qualification achievement for disabled ākonga increases from the current X% to the targeted Y% by the end of 2025-27. 2. Increased proportion of enrolments for disabled ākonga. 3. Increased proportion of disabled ākonga in work, one year after graduating. 4. Increased proportion of disabled ākonga in further study, one year after graduating. 5. Increased retention throughout the learner journey for disabled ākonga. 6. Increased disabled learner health score (learner express being engaged, connected, included, and satisfied. Having wellbeing and equitable access) 7. Increased proportion of disabled staff employed at all level across the Te Pūkenga network.

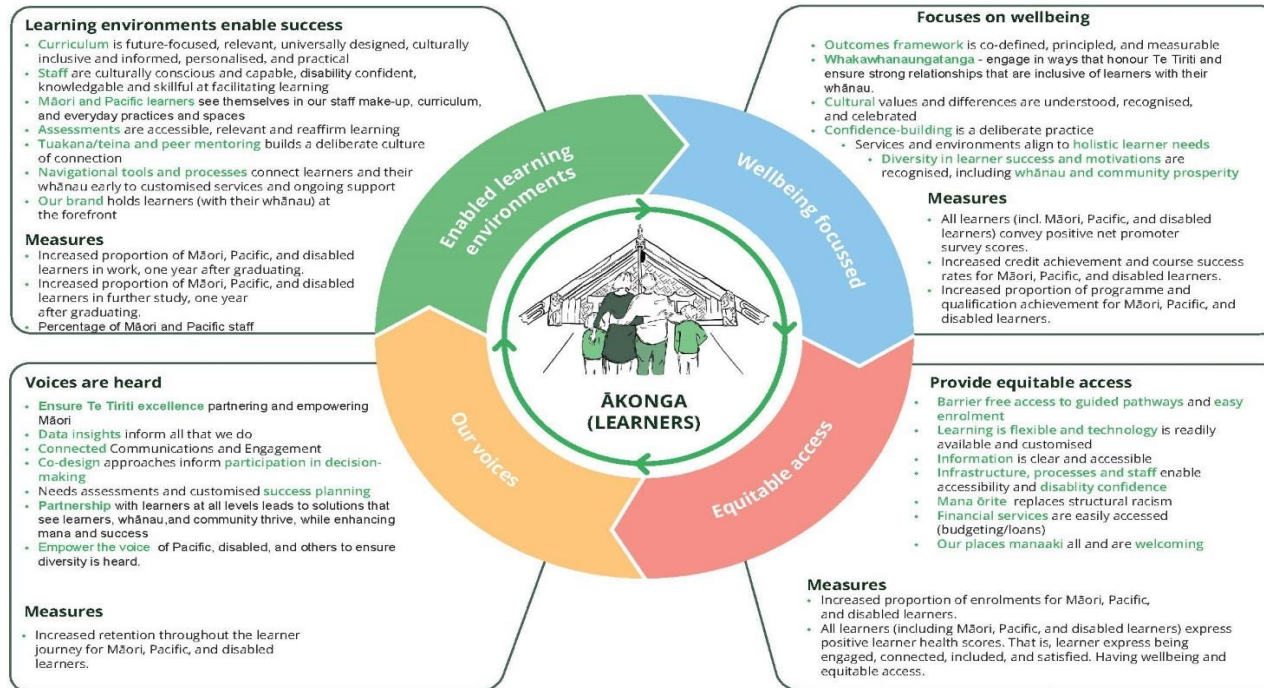
Appendix 2

[Te Rito Report – Part 3 Disabled Learner Insights](#)

Appendix 3

Te Rito Outcomes Framework

To inform action plans across Te Pūkenga



5. Reports from Committees



Pūrongo Kaunihera a Te Pūkenga

Council Report

27 April 2022

Title	Te Poari Akoranga Report
Provided by	Dr Angela Beaton, DCE Delivery and Academic
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Council:

a.	receive the academic report from Te Poari Akoranga meeting held online via Teams 13 April 2022
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Te Tāhuhu Kōrero | Background

Key points from Te Poari Akoranga meeting held on 13 April 2022

- Te Poari Akoranga welcomed new members Skyla Flowers and Hamish Duncan, Learner Advisory Representatives replacing Jordan Gush and Dahrian Watene. Skyla Flowers attended the meeting held on 13 April 2022.
- Te Poari Akoranga received an update and overview of projects occurring in Academic Delivery and Innovation, including:
 - Development of programme approvals systems and processes
 - Unification of Programmes
 - Development of the Quality and Academic Regulatory Framework
- Te Poari Akoranga received a presentation of the draft Research Ethics Framework. Te Poari Akoranga also received an introduction and presentation of the draft Animal Ethics Code. Both pieces of work are progressing as planned against agreed milestones. Advice will be shared with subsidiary ITPs in due course regarding how this mahi relates to existing ethics approval systems within subsidairies.
- Three (3) ohu have been stood up, effective 1 April 2022. Te Ohu Whakahaere Quality, Te Ohu Whakahaere Approvals and Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate.
- Introduction of Te Ohu Whakahaere Quality Co-chair Deborah Young to Te Poari Akoranga (second co-chair Quality TBC).
Introduction of Te Ohu Whakahaere Approvals Co-chairs, Diane Lithgow and Doug Pouwhare.
Introduction of Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate Co-chairs Dr David Tipene-Leach and Fiona Beals.
- Approval of Terms of Reference Te Ohu Whakahaere Appeals. Expressions of Interest (EOIs) for Te Ohu Whakahaere Appeals will be invited from the network in May 2022.

- Terms of Reference of remaining ohu, Te Ohu Whakahaere Ōritetanga and Te Ohu Whakahaere Ako are in development. Expressions of Interest (EOIs) for ngā ohu will be invited from the network mid-year.
- Te Poari Akoranga received a further presentation of updated functions of the Business Intelligence (Power BI) tool/programme data model, which is supporting the unification of programmes across the network.
- Te Poari Akoranga wishes to acknowledge the following inaugural members whose membership terms have been completed, and thank them for their participation, excellence and the valuable insights shared throughout their tenure on Te Poari Akoranga: Jordan Gush, Dahrian Watene, Glynnis Brook, Neil Carroll, Sue Smart, Natalie Waran and Deborah Young.



Pūrongo Kaunihera a Te Pūkenga

Council Report

27 April 2022

Title	Interim Kaimahi Advisory Committee (IKAC) Quarterly Update Report to Council
Provided by	Keri-Anne Tane, Director People and Culture
Author	IKAC Secretariat - Becca Brooke, Learner Governance Lead & Jo Massey Governance Co-ordinator.
For	Information

Te Taunaki | Recommendation(s)

It is recommended that the Council:

a.	Receive the quarterly update report from the Interim Kaimahi Advisory Committee (IKAC) Chairs
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Whakarāpopototanga | Executive Summary

The Interim Kaimahi Advisory Committee (IKAC) terms of reference sets out a requirement to provide Council with a quarterly report setting out its activities. In addition to this, the Council Chair has requested an update be provided on IKACs progress against its 2022 work programme.

Some highlights for the Council to note:

- IKAC held its first hui in November 2021. IKAC has held further hui in Dec 2021, February 2022 and March 2022.
- The co-chairs participated in a workshop in February 2022 to establish a Relationship Agreement and Work Programme.
- IKAC is progressing well against its Work Programme
- Future advice from IKAC will include the Operating Model, Te Pūkenga Outcomes Framework, Equity Strategy, and permanent committee establishment.
- IKAC has requested that Council identifies any additional strategic matters it would like to receive advice on.

The following appendix are attached to this report:

1. Quarterly update and work programme progress report from the Interim Kaimahi Advisory Committee Co-Chairs
2. 2022 IKAC Work Programme



Appendix 1

Quarterly update and work programme progress report from the Interim Kaimahi Advisory Committee (IKAC) Co-Chairs - April 2022

Key points to note:

- IKAC is progressing well against its work plan deliverables set out in the table below.
- The development and approval of the IKAC relationship agreement and work programme was a key milestone for the committee and provides clarity on IKACs purpose, the roles and responsibilities of both parties, and the key deliverables/mahi going forward for IKAC.
- WBL representative Keri Youngman welcomed to the Interim Kaimahi Advisory Committee.
- IKAC have had an initial discussion around permanent advisory committee framework. The discussion focused on fair and effective representation for kaimahi and what the composition of a permanent advisory committee profile should look like/consider. Next steps for IKAC are to receive further information from staff that set out some structured options for further discussion and consideration at an upcoming IKAC meeting.
- Upcoming matters coming to IKAC for input will include the Equity Strategy, Te Pūkenga Outcomes Framework, and the Operating Model
- IKAC has requested that the Council provide direction on the strategic matters it requires IKAC to give advice on.

Work Plan Deliverable	Status/Update
Develop Interim Advisory Committee Relationship Agreement	<ul style="list-style-type: none"> • The relationship agreement between Council and IKAC was approved in March 2022. The process to develop the relationship agreement involved a workshop with the Council Chair and Deputy Chair along with the Co-Chairs of the Interim Learner Advisory Committee with IKAC approving the final agreement at its 22 March 2022 meeting. • IKAC noted that the relationship agreement helped to clarify the roles and responsibilities of all parties and delivered a clear way forward in terms of expectations from both IKAC and the Council.
Develop Interim Advisory Committee Work Programme	<ul style="list-style-type: none"> • Alongside the development of the relationship agreement, the IKAC work programme was approved in March 2022. The work programme sets out the key deliverables and the mahi of IKAC . • IKAC has requested that the Council consider/prioritise the significant matters of strategic direction it requires advice from IKAC on in relation to its own work programme.

<p>Develop an operational issues process and provide advice on a communication plan to ensure the Advisory Committees purpose within the wider network is understood and communicated effectively.</p>	<ul style="list-style-type: none"> • Co-Chairs and staff have been providing advice on any operational issues being raised within the committee. Any follow up actions are being re-directed or captured via the committee’s action list which will be reported at each meeting via meeting agenda/minutes and summary going forward. The committee has also discussed, and work has begun to develop a matrix/flowchart to assist with identifying, triaging, and re-directing any operational matters to the appropriate place. • The development of the relationship agreement and subsequent discussions around the purpose of IKAC led by the Co-Chairs have assisted with re-setting the understanding of IKAC’s purpose for IKAC members. In addition to this, staff are currently working on setting in motion several actions outlined in the relationship agreement roles and responsibilities section to ensure IKAC’s purpose within the wider network is understood and communicated effectively. These include: <ul style="list-style-type: none"> ○ Compiling monthly council/organisation update/summary doc for the committee. ○ creation of IKAC meeting summary. ○ Comm’s to work on communicating the purpose of IKAC to the wider network, including newsletter updates, and creation of collateral to share with subsidiaries. ○ Wider network intranet site being developed. ○ Setting up regular 6-weekly check-in meeting with the Council Chair/Deputy Chair and Co-Chairs of IKAC ○ Setting up a Council representative to attend IKAC meetings quarterly to provide a verbal Council update. ○ Seeking direction from the Council on significant strategic matters they would like to prioritise receiving advice on.
<p>Develop Permanent Kaimahi Committee Framework (<i>terms of reference, relationship agreement, position descriptions, induction & handover guides</i>) noting statutory framework and Council decisions.</p>	<ul style="list-style-type: none"> • An initial discussion around permanent advisory committee framework, including minimum legislative requirements has taken place. The discussion focused around fair and effective representation and what the composition of a permanent kaimahi advisory committee profile should look like/consider. Next steps for IKAC are to receive further information from staff that set out some structured options for further discussion and consideration at an upcoming IKAC meeting. • Te Tiriti o Waitangi guidance for the advisory committees is currently being drafted. The guidance will form part of the

	<p>tools and resources being developed for advisory committees.</p> <ul style="list-style-type: none"> • IKAC co-chairs will be undertaking external governance and chair training in May which help will inform a discussion on future capability and confidence building programme development. Staff have also carried out some initial analysis on this topic.
<p>Advise on the development of an Election Process for the 2023 Kaimahi Advisory Committee (in conjunction with learner elections)</p>	<ul style="list-style-type: none"> • Discussion on the elections and their timing have taken place. Staff are currently undertaking work to inform this discussion.

Endorsed and provided by the IKAC Co-Chairs on behalf of IKAC,
Heath Sawyer & Nippy Paea

**** Due to the timing of the April Council meeting and the next IKAC committee meeting in May, the following progress report has been endorsed and provided by the IKAC Co-Chairs Heath Sawyer and Nippy Paea on behalf of IKAC****

Appendix 2 – Interim Kaimahi Committee Work Plan – 2022

AGENDA ITEM	FEB 10	MAR 22	MAY 04	JUNE 15	JULY 28	SEPT 05	OCT 18	NOV 30	DEC TBC
GOVERNANCE (Council Priorities)									
Develop Interim Advisory Committee Relationship Agreement	●	●							
Develop Interim Advisory Committee Work Programme	●	●							
Develop an operational issues process and provide advice on a communication plan to ensure the Advisory Committees purpose within the wider network is understood and communicated effectively.		●	●						
Develop Permanent Kaimahi Committee Framework (<i>terms of reference, relationship agreement, position descriptions, induction & handover guides</i>) noting statutory framework and Council decisions.		●	●	●	●	●			
Advise on the development of an Election Process for the 2023 Kaimahi Advisory Committee (in conjunction with Learner elections)		●	●	●	●	●			
PERFORMANCE MONITORING									
Quarter 1 report to Council		●							
Quarter 2 report to Council				●					
Quarter 3 report to Council						●			
Quarter 4 report to Council – Final report from Interim Committee								●	
STANDING ITEMS									
Komiti Māori report	●		●		●		●		●
Te Poari Akoranga report	●		●		●		●		●
Co-Chairs report	●	●	●	●	●	●	●	●	●
Council Update Report			●		●		●		●
Health and Safety Committee Report			●		●		●		●
ONGOING - Advise on Council Strategic Matters									
Kaimahi Voice (Contribute perspectives of Te Pūkenga staff and utilise sources of information and data to inform strategic advice, without replacing the need for Te Pūkenga to also engage directly with wider subsidiary staff on significant proposals.)									

Pūrongo Kaunihera a Te Pūkenga

Council Report

27 April 2022

Title	Interim Learner Advisory Committee (ILAC) Quarterly Update Report to Council
Provided by	Tania Winslade, DCE Learner Journey & Experience
Author	ILAC Secretariat (Simone Andersen, Kaikōkiri Director Learner & Whānau Engagement and Becca Brooke, Learner Governance Lead)
For	Information

Te Taunaki | Recommendation(s)

It is recommended that the Council:

a.	Receive the first Quarterly Update Report (Dec 2021 to March 2022) from the Interim Learner Advisory Committee (ILAC) Chairs (Appendix 1)
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Whakarāpopototanga | Executive Summary

The Interim Learner Advisory Committee (ILAC) terms of reference set out a requirement to provide Council with a quarterly report setting out its activities. In addition to this, the Council Chair has requested an update be provided on ILAC's progress against its 2022 work programme.

The following appendices are attached to this report:

1. Quarterly update and work programme progress report from the Interim Learner Advisory Committee Co-Chairs (Dec to March 2022)
2. 2022 ILAC Work Programme.

Some highlights for the Council to note:

- ILAC held its first hui in December 2021. The co-chairs participated in a workshop in February 2022 to establish a Relationship Agreement and Work Programme. ILAC has held further hui in March and April 2022.
- ILAC is progressing well against its Work Programme (**Appendix 1**).
- ILAC has provided advice to-date on key learner-focused matters from Te Pūkenga Work Plan including:
 - input into the Operating Model including recent workshops;
 - Learner Engagement Framework (to be implemented through the operating model);
 - development of Learner with Whānau Success and Equity Strategy;
 - input into development of the National Disability Action Plan (on this Council agenda);
 - learner appointments to Komiti Māori and Te Poari Akoranga (Academic Board); and
 - initial discussions on the establishment of the permanent committee (noting that a report on the election timing will come to Council at its next meeting).



- Future advice from ILAC will include the Operating Model, Te Pūkenga Outcomes Framework, learner wellbeing initiatives, Equity Strategy, and permanent committee establishment. ILAC has requested that Council identifies any additional strategic matters it would like to receive advice on.
- The Chair of ILAC presented to 200 leaders at a RoVE leadership hui alongside the National Student Associations and Te Pūkenga management in April 2022. The contribution was well received and highlighted Te Pūkenga learner-centred mahi as good practice for the wider sector and entities.

Appendix 1

Interim Learner Advisory Committee – Quarterly Update and Work Programme Progress Report

(Quarter One)

Summary of key points

- ILAC is progressing well against its work plan deliverables set out in the table below.
- The development and approval of the ILAC relationship agreement and work programme was a key milestone for the committee and provides clarity on ILACs purpose, the roles and responsibilities of both parties, and the key deliverables/mahi going forward for ILAC.
- Hamish Duncan and Skyla Flowers have been appointed as learner representatives on Te Poari Akoranga, the Academic Board.
- Dahrian Watene has been appointed as learner representative on Komiti Māori.
- ILAC welcomed Cecily Zhou as its international learner representative, noting the Co-Chairs were involved in the selection process.
- ILAC has provided advice on some key learner-related matters such as the:
 - Learner Engagement Framework; and
 - development of the Learner with Whānau Success and Equity Strategy with further written feedback to be provided on these matters.
- ILAC has had initial discussions on the permanent advisory committee framework. The discussion focused on fair and effective representation for learners and what the composition of a permanent advisory committee profile should look like/consider. Next steps for ILAC are to receive further information from staff that set out some structured options for further discussion and consideration at an upcoming ILAC wānanga/meeting.
- Upcoming matters coming to ILAC for input from Te Pūkenga Work Plan include the Operating Model (including what learners need to support their success from Horizon one and the future state for learner voice), Equity Strategy, Learner Well-being Strategy, Te Pūkenga Outcomes Framework.
- ILAC has requested that the Council provide direction on any further significant matters of strategic direction it requires advice from ILAC on in relation to the Work Plan.

Work Programme Deliverable	Status/Update
Develop Interim Advisory Committee Relationship Agreement	<ul style="list-style-type: none"> • The relationship agreement between Council and ILAC was approved in March 2022. The process to develop the relationship agreement involved a workshop with the Council Chair and Deputy Chair along with the Co-Chairs of the Interim Kaimahi Advisory Committee (notes from the workshop are attached in Appendix 5 of this report) with ILAC approving the final agreement at its 16 March 2022 meeting. • ILAC noted that the relationship agreement helped to clarify the roles and responsibilities of all parties and delivered a clear way forward in terms of expectations from both ILAC and the Council.
Develop Interim Advisory Committee Work Programme	<ul style="list-style-type: none"> • Alongside the development of the relationship agreement, the ILAC work programme was approved in March 2022. The work programme sets out the key deliverables and the mahi of ILAC . • ILAC has requested that the Council consider/prioritise the significant matters of strategic direction it requires advice from ILAC on in relation to its own work programme.
Develop an operational issues process and provide advice on a communication plan to ensure the Advisory Committees purpose within the wider network is understood and communicated effectively.	<ul style="list-style-type: none"> • Development of the relationship agreement and subsequent discussion around the purpose of ILAC have assisted with re-setting the understanding of ILAC’s purpose for the members. Additionally, staff have advised that they are currently working on several actions outlined in the relationship agreements roles and responsibilities section. These actions were reported to the committee ILACs 12 April 2022 meeting and include: <ul style="list-style-type: none"> ○ monthly council/organisation update/summary doc for ILAC ○ creation of ILAC meeting summary ○ purpose of ILAC to be communicated to the wider network, including newsletter updates, and creation of collateral to share with subsidiaries. ○ Setting up regular 6-weekly check-in meeting with the Council Chair/Deputy Chair and Co-Chairs of ILAC ○ Setting up a Council representative to attend ILAC meetings quarterly to provide a verbal Council update. ○ Seeking direction from the Council on significant strategic matters they would like to prioritise receiving advice on. • Staff have been providing advice on any operational issues being raised by the committee and capturing/re-directing any follow up actions via the committee’s action list which is

	<p>reported at each meeting via meeting agenda/minutes and summary.</p>
<p>Develop Permanent Learner Committee Framework (<i>terms of reference, relationship agreement, position descriptions, induction & handover guides</i>) noting statutory framework and Council decisions.</p>	<ul style="list-style-type: none"> • ILAC have had an initial discussion around permanent advisory committee framework, including minimum legislative requirements. The discussion focused on fair and effective representation for learners and what the composition of a permanent advisory committee profile should look like/consider. Next steps for ILAC are to receive further information from staff that set out some structured options for further discussion and consideration at an upcoming ILAC wānanga/meeting. • Te Tiriti o Waitangi guidance for the advisory committees is currently being drafted. The guidance will form part of the tools and resources being developed for the permanent advisory committee framework. • ILAC co-chairs will be undertaking external governance and chair training in May which will help to inform a discussion on future capability and confidence building programme. Some ILAC members recently attended a governance/leadership workshop run by TEC. This session was well received and will also assist with informing discussions on the capability and confidence building programme development.
<p>Advise on the development of an Election Process for the 2023 Learner Advisory Committee (in conjunction with Kaimahi elections)</p>	<ul style="list-style-type: none"> • Discussion on the elections process and their timing will form part of the upcoming work of ILAC.

Endorsed and provided by the ILAC Co-Chairs on behalf of ILAC,
Jordan Gush & Dahrian Watene

**** Due to the timing of the April Council meeting and the next ILAC committee meeting in June, the following progress report has been endorsed and provided by the ILAC Co-Chairs Jordan Gush and Dahrian Watene on behalf of ILAC****

Appendix 2 – Interim Learner Advisory Committee Work Programme

AGENDA ITEM	MAR 16	APR 12	JUNE 02	AUG 16	OCT 4	DEC TBC
GOVERNANCE (Council Priorities)						
Develop Interim Advisory Committee Relationship Agreement	●	●				
Develop Interim Advisory Committee Work Programme	●	●				
Develop an operational issues process and provide advice on a communication plan to ensure the Advisory Committees purpose within the wider network is understood and communicated effectively.		●	●			
Develop Permanent Learner Committee Framework (<i>terms of reference, relationship agreement, position descriptions, induction & handover guides</i>) noting statutory framework and Council decisions.		●	●	●	●	
Advise on the development of an Election Process for the 2023 Learner Advisory Committee (in conjunction with Kaimahi elections)		●	●	●	●	
PERFORMANCE MONITORING						
Quarter 1 report to Council		●		●		●
Quarter 2 report to Council						
Quarter 3 report to Council						
Quarter 4 report to Council – Final report from Interim Committee						
STANDING ITEMS						
Komiti Māori report	●	●	●	●	●	●
Te Poari Akoranga report	●	●	●	●	●	●
Co-Chairs report	●	●	●	●	●	●
Council Update Report		●		●		●
ONGOING - Advise on Council Strategic Matters						
Learner Voice (Contribute perspectives of Te Pūkenga Learners, without replacing the need for Te Pūkenga to also engage directly with learners on significant proposals)						



Te Pūkenga

Te Pūkenga Council Meeting

PUBLIC EXCLUDED AGENDA

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
7.	Administration		
7.1.	Minutes from public excluded meeting held 15 February 2022 and 5 April 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.1.1.	Matters Arising Reappointment Co-Chair Learner Committee	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		person who supplied or who is the subject of the information	
7.2.	Action List	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.3.	Council Work Plan 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	CE Report (Verbal Update)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.	Engagement and Partnering		
9.1.	Regional Skills Leadership Group (Shaun Twaddle/Nathan Grennell MBIE)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Strategy		

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
10.1.	Integrated Work Plan	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.2.	Reform of Vocational Education (RoVE) – March 2022 Update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.3.	Operating Model	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.4.	Programme Business Case (Draft)	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
10.5.	Academic Delivery Trends and Ako Digital Ecosystem	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.5.1.	Space Utilisation Strategy	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	Financial Reports		
11.1.	Te Pūkenga Financial Report February 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.2.	TEC Q1 Report for the period ended March 2022	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	
11.3.	Report from Risk and Audit and Recommendations	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.3.1.	Ring Fenced Funds	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.3.2.	Annual Report Update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Risk Management		
12.1.	Vaccination Update (Verbal)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		organisation in the course of their duty	specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Reports from Committees		
13.1.	Risk and Audit Committee Meeting – Draft Minutes of Meeting held 21 April 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.2.	Capital Asset Management and Infrastructure Committee Meeting – Draft Minutes of Meeting held 13 April 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.3.	Transformation Committee draft minutes of the meeting held 5 April 2022	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.3.1.	Terms of Reference	Section 9(2)(i) of the Official Information Act – enable the organisation holding the	That the public conduct of this item would be likely to result in the disclosure of

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	<p>information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
13.3.2.	Minimum Viable Product	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
14.	Reports from Advisory Committees		
14.1.	Report from Interim Learner Committee and draft Minutes of the meeting held 12 April 2022	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
14.2.	Report from Interim Kaimahi Committee and draft Minutes of the meeting held 22 March 2022	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
15.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding</p>

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

The Chair will also move that certain employees from Te Pūkenga be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.