



Te Pūkenga

Te Pūkenga Capital Asset Management and Infrastructure Committee Meeting

Date	Friday 27 November 2020
Time	4pm – 4.15pm
Venue	Zoom
Council Members	Kathy Grant (Chairperson), Tania Hodges, Peter Winder, Murray Strong
In attendance	Stephen Town (CE), Vaughan Payne (DCE Operations), Michelle Teirney (Interim CFO), Phillip Jacques (Interim Director Finance), Gillian Hamilton (EA to CE/Council Secretariat)

OPEN AGENDA

Item	Subject
1.	Karakia
2.	Welcome/Apologies
3.	Minutes from the 18 August 2020 (open part of meeting)
4.	Committee Register of Interests
5.	Any Other Business
6.	Resolution to Exclude the Public in accordance with the Public Excluded agenda
7.	Whakatuwhera and Close of open part of meeting

PUBLIC EXCLUDED AGENDA

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.	Minutes from public excluded part of meeting on from 18 August 2020	Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the CAMI Committee is empowered by the Council to perform certain matters on behalf of the Council and the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

The New Zealand Institute of Skills and Technology (NZIST)

Minutes of a meeting of the Capital Asset Management and Infrastructure Committee (the Committee)

Tuesday 18 August 2020 at 11.30am

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Minutes

These are the minutes of a meeting of the NZIST Council Capital Asset Management and Infrastructure Committee held at 11.30 am on Tuesday 18 August 2020 via Zoom videoconferencing.

Present

Members' present: Kathy Grant (Chair), Murray Strong, Peter Winder, Tania Hodges

Kathy Grant Chaired the meeting.

In attendance: Stephen Town (Chief Executive), Alex Cabrera (Interim Deputy Chief Executive - Transformation and Design 11.30am – 11.50am), Michelle Teirney (Interim Chief Operating Officer/Chief Financial Officer), Gillian Hamilton (Executive Assistant/Council Secretariat)

Quorum

The Chair noted that a quorum of members was present at this meeting and declared the meeting open.

Karakia (Agenda Item 1)

The Committee opened the meeting with a karakia.

Welcome (Agenda Item 2)

The Chair welcomed attendees.

No apologies were received.

Minutes from 23 June 2020 (open part of meeting) (Agenda Item 3)

The Members discussed the minutes from the open section of the 2 June 2020 Capital Asset Management and Infrastructure Committee meeting noting the Terms of Reference would be submitted to the September Council meeting for approval.

Resolution

Moved by Kathy Grant, seconded by Murray Strong

The Council resolved that the minutes from the open section of the 23 June 2020 Capital Asset Management and Infrastructure Committee meeting are approved as a true and accurate record.

Committee Register of Interests (Agenda Item 4)

Members confirmed that all interests were recorded in the Council interests register in the Committee meeting papers.

Resolution to Exclude Public in accordance with the Public Excluded Agenda (Agenda Item 5)**Resolution**

Moved by Kathy Grant, seconded by Peter Winder

The Committee resolved that the public be excluded from the remainder of the meeting in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
7.	Minutes from public excluded part of meeting on 23 June 2020	Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the CAMI Committee is empowered by the Council to perform certain matters on behalf of the Council and the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	Capital Asset Management Strategy – Recommendation to Appoint Supplier	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the CAMI Committee is empowered by the Council to perform certain matters on behalf of the Council and the Council is specified, in

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		the person who supplied or who is the subject of the information	Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.	Requests from NZIST Subsidiaries for NZIST Approval to Reserved Matter	Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the CAMI Committee is empowered by the Council to perform certain matters on behalf of the Council and the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Interim Capital Thresholds Verbal update	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the CAMI Committee is empowered by the Council to perform certain matters on behalf of the Council and the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	Information Systems RFP Verbal Update	Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the CAMI Committee is empowered by the Council to perform certain matters on behalf of the Council and the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

The NZIST Capital Asset Management and Infrastructure Committee resolved that NZIST employees Stephen Town, Alex Cabrera, Michelle Teirney and Gillian Hamilton be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Whakatuwhera and close of open part of meeting (Agenda Item 6)

The open part of the Committee meeting was closed at 11.40 am. The public excluded session commenced at 11.40 am.

Public Excluded Agenda

The minutes relating to the Public Excluded Agenda are set out in Schedule 1 to these minutes.

Karakia Whakatuwhera

There being no further business the Chair declared the Committee meeting closed at 12.35 pm following a Karakia Whakatuwhera by the Committee.

Dated: August 2020

Signed as a correct record

Kathy Grant
Committee Chair

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Te Pūkenga

Capital, Asset Management & Infrastructure Committee - Register of Interests

	Member	Chairperson/ Deputy Chairperson / Member
1.	Kathleen (Kathy) Grant	Chairperson
	<u>Disclosure of Member's Interests (if any) in relation to matters being considered by the Council under these resolutions</u> Deputy Chair and member Dunedin City Holdings Limited Deputy Chair and member Dunedin City Treasury Limited Deputy Chair and member Dunedin Stadium Property Limited Person closely related Board member Leslie Groves Home & Hospital Person closely related Chair Dunedin Diocesan Trust Board Person closely related Past president Otago Racing Club Director Nelson Marlborough Institute of Technology Limited (NMIT) Director Wellington Institute of Technology Limited and Whitireia Community Polytechnic Limited Director Dunedin Railways Limited Trustee Central Lakes Trust (as from 1 December)	
2.	Peter David McGredy Winder	Member
	<u>Disclosure of Member's Interests (if any) in relation to matters being considered by the Council under these resolutions</u> Director McGredy Winder & Co Committee member Member, State Services Commission Risk and Audit Committee Trustee McGredy Winder Family Trust Director Sound of Music Education Ltd Director Unitec New Zealand Limited (Unitec) Director Manukau Institute of Technology Limited (MIT)	
3.	Tania Lee Hodges	Member
	<u>Disclosure of Member's Interests (if any) in relation to matters being considered by the Council under these resolutions</u> Board member Whanau Ora Independent Reference Group to Minister of Whanau Ora Managing Director and Shareholder Digital Indigenous Ltd Trustee Whanau.com Trust	

	Member	Chairperson/ Deputy Chairperson / Member
	<p>Director Waikato Institute of Technology Limited (Wintec)</p> <p>Director Toi Ohomai Institute of Technology Limited</p> <p>Independent Member Waikato Tainui Koiora Strategy Panel</p>	
4.	Murray Warren Strong	Member
	<p><u>Disclosure of Member's Interests (if any) in relation to matters being considered by the Council under these resolutions</u></p> <p>Chairperson Centre of Digital Excellence</p> <p>Trustee GRŌW Ō Tautahi, Christchurch</p> <p>Director National Infrastructure Service, Wellington</p> <p>Chairman Christchurch Multi Use Arena</p> <p>Director Tai Poutini Polytechnic Limited (TPP)</p> <p>Director The Open Polytechnic of New Zealand Limited</p> <p>Independent Chairman - Southern Lakes Events Investment Panel - effective 1 November</p>	